

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 16, 2022
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - June 27, 2022 - High School Media Center - 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 25, 2022, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2022 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2022 Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2022 Amended Appropriations, as presented in Addendum # I.
 - D. Approval of Updated Fiscal Year 2022 Five-Year Forecast

It is recommended that the Board of Education approve the updated Fiscal Year 2022 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2026, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

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X. Superintendent's Agenda

A. Adoption of High School and Middle School Student Handbooks for 2022-2023

It is recommended that the Board of Education adopt the High School and Middle School Student Handbooks for the 2022-2023 school year, as presented.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Sharon Elementary	Sharon PTO	\$ 5,000.00 for grade level and Encore school supplies
Middle School	Highland Band Boosters	\$10,000.00 to purchase Steel Drums
Middle School	Box Tops	\$ 15.80
High School GSA Club	Outsupport	\$ 50.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

Aux Gym - 3/26/2022 - 1:00-3:00 PM - Softball Skills Clinic - Nichole Grambo

Media Center Floor - 5/24/2022 - 6:30-7:30 PM - Girls Lacrosse Parent Information Meeting - Todd Barnett

Granger Elementary

Varsity Softball Field - 5/21/2022 - 10:30 AM-12:00 PM - RAH 14U Softball - Doug Murray

Varsity Softball Field - 6/6/2022, 6/13/2022, 6/20/2022, 7/7/2022, 7/18/2022 - 5:00-8:00 PM - RAH Softball - Mike Oyler

Varsity Softball Field - 6/24/2022 - 5:30-8:30 PM, 6/25/2022 - 9:00 AM-12:00 PM - Playoff Game and Championship Game for Rec Softball - Nichole Grambo

Fees Not Waived

High School

Auditorium, Band Room, Black Box - 5/20/2022 - 2:30-10:00 PM, 5/21/2022 3:00-10:00 PM, 5/22/2022 - 12:00-6:00 PM - Art In Motion Rehearsal, Show 1 and Show 2 - Jess Franklin

Auditorium, Black Box - 6/2/2022, 6/3/2022 - 2:30-10:00 PM, 6/4/2022 - 12:00-10:00 PM - Once Upon a Dream Rehearsal, Show 1 and Show 2 - Shannon Scott

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Auditorium, Black Box - 6/9/2022, 6/10/2022 - 2:30-10:00 PM, 6/11/2022 -
12:00-10:00 PM - Medina Centre for Dance Art - Kelly Parks

Auditorium, Black Box - 6/15/2022-6/17/2022 - 2:30-10:00 PM, 6/18/2022 -
12:00-7:00 PM - Element Dance - Alison Toth

Sharon Elementary

Gym - 5/31/2022 - 6:00-8:00 PM - Xtreme Girls Basketball Practice - Ted Chester

CONSENT AGENDA - CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through D, as presented:

- A. Tuition Contract for ESCMC Summer Enrichment Program
- B. LLA Therapy 2022 Extended School Year Agreement
- C. Alliance for High Quality Education Membership
- D. Educational Service Center of Medina County 2022-2023 County Service Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through Y, as presented:

- A. Employment Certified Substitutes/Home Tutors - Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2021-2022 school year, as submitted by the ESC of Medina County.

- B. Employment - Administration

It is recommended that the Board of Education employ Jonathan Bailey as Athletic Director/Assistant Principal, on a limited contract of employment, beginning August 1, 2022 and to authorize up to 10 additional transition days, to be paid at his per diem rate.

- C. Employment - Certified

It is recommended that the Board of Education employ Mikayla Foose, Granger Elementary Preschool Teacher, on a one-year limited contract of employment for the 2022-2023 school year, effective 8/18/2022.

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D. Revision in Employment - Certified

It is recommended that the Board of Education approve the revision in employment for Brian Graham, from High School Art Teacher Part Time to Middle School Art Teacher, effective 8/18/2022.

E. Resignation - Certified

It is recommended that the Board of Education accept the resignation of Kyle Brooks, High School English Teacher, effective 4/22/2022.

F. Resignation - Certified

It is recommended that the Board of Education accept the resignation of Suzette Burtoft, High School English Teacher, for the reason of retirement, effective 6/30/2022.

G. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Kaitlyn Smiley, Hinckley Elementary Kindergarten Teacher, effective with the birth of her child (anticipated due date of 8/4/2022), with an anticipated return date of 10/3/2022.

H. Employment - Classified

It is recommended that the Board of Education employ Joseph Kraker, Middle School Custodian 2nd Shift, 4 hours per day, on a one-year limited contract of employment for the 2021-2022 school year, effective 5/11/2022.

I. Revision in Employment - Classified

It is recommended that the Board of Education approve the revision in employment for the following individuals, as listed:

1. Gabrielle Eaton, Sharon Elementary Aide, from 3 hours per day to 2 hours per day, effective with the 2022-2023 school year
2. Sabrina Frye, Sharon Elementary Aide, from 3 hours per day to 2 hours per day, effective with the 2022-2023 school year
3. Mary Jo Yovanno, Granger Elementary Aide, from 2 days per week to 5 days per week, effective with the 2022-2023 school year

J. Resignation - Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Kevin Cybulski, Hinckley Elementary Custodian, effective 5/12/2022
2. Rebecca MacWhade, Hinckley Elementary Library Aide, effective 6/30/2022

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K. Classified Substitutes - 2021-2022 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2021-2022 school year, as listed:

Substitute Bus Drivers

Frederick Drogell

L. Resignation - Exempt

It is recommended that the Board of Education accept the resignation of Gary Shaw, Skilled Maintenance Technician, for the reason of retirement, effective 7/31/2022.

M. Revision in Substitute Bus Driver Pay

It is recommended that the Board of Education approve the revision in Substitute Bus Driver pay from \$16.50 per hour to \$18.75 per hour, effective 7/1/2022.

N. Employment - Co-curricular/Supplemental 2021-2022

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2021-2022 school year, as listed:

1. Britney Raies	MS Game Club Advisor	\$ 250.00
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O. Employment - Co-curricular/Supplemental - 2022-2023

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2022-2023 school year, as listed:

1. John Bruketa	Equipment Manager - 0 yrs	\$4,836.00
2. Ty Damon	HS Asst Tennis Coach Girls - 20 yrs	\$5,736.00
3. Stephanie DelRoso	HS Asst Cheer Advisor - 1 yr	\$2,137.00
4. Andrew Dutt	HS Head Golf Coach Boys - 13 yrs	\$7,535.00
5. Jay Grissom	MS Asst Football Coach 8th gr - 4 yrs	\$3,486.00
6. Keith Heichel	HS Asst Football Coach - Volunteer	N/A
7. Cara Leach	HS Asst Soccer Coach Girls - 2 yrs	\$4,836.00
8. Dani Lung	HS Asst Soccer Coach Girls - 0 yrs	\$4,836.00
9. Mandi Myser	MS Volleyball Coach 7th gr - 6 yrs	\$5,286.00
10. Holly Phillips	HS Asst Volleyball Coach - 4 yrs	\$5,286.00
11. Doug Snelling	HS Head Golf Coach Girls ½ time - 11 yrs	\$3,767.50
12. Todd Winston	MS Asst Football Coach 8th gr - 3 yrs	\$3,486.00

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P. Employment - Extended School Year Program

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, as Summer School Instructors, on an "as needed" basis, as listed:

1. Linda Ginesi 2022-2023 School Year
2. Carrie Kalina 2022-2023 School Year
3. Christine Kirkby 2021-2022 and 2022-2023 School Years
4. Danielle Koval 2022-2023 School Year
5. Holly Phillips 2022-2023 School Year
6. Elizabeth Poltis 2021-2022 and 2022-2023 School Years

Q. Athletic Workers Pay Schedule

It is recommended that the Board of Education adopt the Athletic Workers Pay Schedule, as presented.

R. New Continuing Contracts - Certified - 2022-2023 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2022-2023 school year:

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|-----------------------|--------------------|
| 1. Kelly D'Annolfo | 4. Lauren Meyers |
| 2. Alicia Dawson | 5. Samantha Taylor |
| 3. Ashley Kwiatkowski | 6. Emily Young |

S. New One-Year Contracts - Certified 2022-2023 School Year

It is recommended that the Board of Education grant new one-year contracts of employment to the following employees, effective with the 2022-2023 school year:

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|----------------------|---------------------|
| 1. Emily Allen | 11. Stephanie Kost |
| 2. Kristin Cehlar | 12. Julianna Lakins |
| 3. Haley Collis | 13. Samantha Lucius |
| 4. Stephanie Danko | 14. Jennifer Miller |
| 5. Stephanie DelRoso | 15. Britney Raies |
| 6. Madelyn Frye | 16. Colleen Ross |
| 7. Annemarie Guta | 17. Kaitlyn Smiley |
| 8. Hayley Harris | 18. Alexis Sopata |
| 9. Nicole Heckman | 19. Kasey Williams |
| 10. Cassandra Jirous | |

T. New Two-Year Contracts - Certified 2022-2023 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2022-2023 school year:

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| 1. Rachel Andexler | 12. Brian Graham |
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| 2. Trevor Armstrong | 13. Maribeth Herrilko |
| 3. Kelsey Artzner | 14. Caryn Kinshaw |
| 4. Jane Back | 15. Jenna Mack |
| 5. Jennifer Beck | 16. Laura McDermott |
| 6. Christie Boger | 17. Shelby Parker |
| 7. Julie Boggs | 18. Elizabeth Poltis |
| 8. Lisa Cancilla | 19. Danielle Sampliner |
| 9. Kelly Colabianchi | 20. Morgan Wetzel |
| 10. Carolyn Colbow | 21. Sydney Yanuzzo |
| 11. Megan Doherty | |

U. Extended Time Contracts - Certified 2022-2023 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2022-2023 school year, on a per diem basis, for the following employees, as listed:

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|------------------------------|------------------------------|
| 1. James Addington - 20 days | 6. Julianna Lakins - 20 days |
| 2. Sara Atkins - 10 days | 7. Debra Mazur - 10 days |
| 3. Carolyn Colbow - 20 days | 8. Britney Raies - 20 days |
| 4. Robert Gilbert - 20 days | 9. Donna Scranton - 10 days |
| 5. Bethany Kennedy - 10 days | |

V. Administrative Contracts of Employment - 2022-2023 School Year

It is recommended that the Board of Education grant the following Administrators new contracts of employment, effective August 1, 2022:

1. James Carpenter - Hinckley Elementary School Principal
2. Carrie Knapp - High School Principal
3. Evelyn Makarek - Director of Food Services

W. Extended Time Contract - Administration

It is recommended that the Board of Education grant a ten (10) day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2022-2023 school year.

X. New Two-Year Contracts - Classified 2022-2023 School Year

It is recommended that the Board of Education grant new two-year contracts of employment to the following employees, effective with the 2022-2023 school year:

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|-----------------------------------|-------------------------------------|
| 1. Shannon Ardito - Cook | 26. Christine Kirkby - Sp. Ed. Aide |
| 2. Sharon Baker - Latchkey | 27. Joseph Kraker - Custodian |
| 3. Nicholas Boriska- Building Mg. | 28. Mark Krusinski - Bus Driver |
| 4. Jennifer Chaney - Bus Driver | 29. Eric Kudla - Custodian |
| 5. Lisa Chapman - Sp. Ed. Aide | 30. Christa Kukoleck - Custodian |
| 6. Tamara Cifani - Aide | 31. Melissa MacLennan - Cook |

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|----------------------------------|--------------------------------------|
| 7. Heather Dalton - Sp. Ed. Aide | 32. John Mazzola - Bus Driver |
| 8. Neda DeGray - Cook | 33. Stephen Meilinger - Bus Driver |
| 9. Frederick Drogell - Custodian | 34. Alicia Mostoller - Cook |
| 10. Katie Duffy - Sp. Ed. Aide | 35. Brent Myers - Custodian |
| 11. Gabrielle Eaton - Aide | 36. Julie Norman - Cook |
| 12. Paul Flick - Bus Driver | 37. Caitlin Podskalan - Sp. Ed. Aide |
| 13. Sabrina Frye - Aide | 38. Katy Rees - Aide |
| 14. Ashley Garnes - Sp. Ed. Aide | 39. Megan Ross - Sp. Ed. Aide |
| 15. James Harshey - Custodian | 40. Sherrie Schuck - Latchkey |
| 16. Tonya Hartwell - Aide | 41. Christine Schwall - Sp. Ed. Aide |
| 17. Yvonne Hess - Cook | 42. Nicolette Spencer - Cook |
| 18. Megan Hintz - Cook | 43. Joseph Springer - Bus Driver |
| 19. Matthew Hollis - Custodian | 44. Gwen Stawicki - Sp. Ed. Aide |
| 20. Nicole Hollis - Aide | 45. Lorie Strand - Bus Driver |
| 21. Lindsay James - Aide | 46. Shelly Tanski - Cook |
| 22. Megan Jeffries - Aide | 47. Stacy Warner - Aide |
| 23. John Johnston - Bus Driver | 48. Ashley Watts - Aide |
| 24. Megan Keating - Sp. Ed. Aide | 49. Kandice Yatsko - Aide |
| 25. Laura Keeling - Aide | 50. Mary Jo Yovanno - Latchkey |

Y. New Two-Year Contracts - Exempt 2022-2023 School Year

It is recommended that the Board of Education grant a new two-year contract of employment to Jay Grissom, effective July 1, 2022.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition - Highland Pride Award Ceremony

Congratulations to the 2022 Highland Pride Award recipients, Bernadette and Tony Yu.

XII. Executive Session

- A. To discuss the investigation of charges or complaints against a public employee.
- B. To prepare for negotiations or bargaining sessions with public employees.
- C. To discuss the sale of real property.

XIII. Adjourn