

HHS PTO
Unofficial Minutes
Monday October 11, 2010

I. Call to Order

President Terri Pfister called to order the regular meeting of the Highland High School PTO at 9:09am on Monday October 11, 2010, in the volunteer room.

II. Roll Call

The following persons were present: Terri Pfister, Debbie Mall, Annette Wissel, Nancy Boyher, Heather Murray, Lori Schwarz, Sharon McFadden (Names acquired from sign-in sheet).

III. Approval of Minutes

Minutes from the September 2010 meeting were read by Debbie Mall. A motion was made by Heather Murray to approve the September 2010 minutes and second by Lori Schwarz.

It was also suggested that the minutes be posted to the website as soon as possible as opposed to waiting until the next meeting and having them approved. They will be listed as "Unofficial Minutes". This will be done in an effort to expedite communication. They will still be reviewed at the following meeting.


IV. Treasurer's Report

The Treasurer's Report was given by Lori Schwarz.

HIGHLAND HIGH SCHOOL 2010-2011	PTO BUDGET
Budgeted Expenditures:	
-Sunshine	\$100.00
-Post Prom	\$300.00
-Special Projects	\$300.00
-Hospitality	<u>\$100.00</u>
<i>Total Budgeted Expenditures</i>	<i>(\$800.00)</i>
Deposit - Open House/Orientation Raffle -2010	\$191.00
Carry Over from 2009-2010	<u>\$1,755.53</u>
<i>Total</i>	<i>\$1,946.53</i>
Post Prom Carryover Balance	\$1,055.27
Check # 1477 for postage	<u>(\$17.90)</u>
<i>Total</i>	<i>1,037.37</i>
Check # 1479 to Krispy Kreme	(600.00)
<i>Current Checking Account Balance</i>	<i><u>\$2,383.90</u></i>

A motion was made by Sharon McFadden to approve the report and second by Heather Murray.

V. Old Business

- The mass email system is up and running. PTO plans to begin utilizing this service to update parents of upcoming events and volunteer opportunities. To receive these emails go to the highland website <http://www.highlandschools.org/> on the main page, bottom right section, click on the school(s) you wish to get information on and type in your name and email.
- Memorial - Lori Schwarz spoke with Mrs. Froats. Tyler Froats is researching a project for Eagle Scouts. He may want to do some type of memorial project on the southwest side of the high school upper parking lot. Tyler will write up a proposal and present into the PTO and Principal Ulrich for approval.
- The Krispy Kreme® Donut Sale at the Homecoming football game was a great success.  A big THANK YOU to Sandy Phillips for organizing this and to Annette Wissel for picking up all 200 boxes of donuts. The PTO made \$412.00!
A big **THANK YOU** to all of the volunteers, both students and parents, that helped throughout the entire game to get ALL of the donuts sold!!!
- September 30th was the first Parent/Teacher Conference night. A Big **THANK YOU** to Sandy Phillips and all those that donated or volunteered to help Hospitality provide dinner to the teachers.

VI. New Business

- There will be one more Krispy Kreme® Donut Sale on Friday October 15th. We will order 150 boxes of donuts. Heather Murray offered to pick up the donuts. Nancy Boyher and Sharon McFadden have agreed to help. Debbie Mall will bring her canopy and Terri Pfister has the tables.
- The second Parent/Teacher conference night is Wednesday October 13th. Sandy Phillips has planned an International Theme.
The third conference night is November 3rd. If you would like to donate or volunteer to help, contact Sandy Phillips 330-278-4418 SPhillips34@windstream.net . Volunteers are needed to set up at 1:30 and to make food.
- Report cards - Volunteers have been selected to assist stuff envelopes on October 29th.

VIII. Adjournment

At 9:45am Sharon McFadden motioned for the meeting to adjourn and it was second by Nancy Boyher.

The next meeting is scheduled for Monday December 13th

Minutes submitted by: Debbie Mall, Secretary