

Highland Middle School

PTO 2011-2012

3880 Ridge Road
Medina, OH 44256

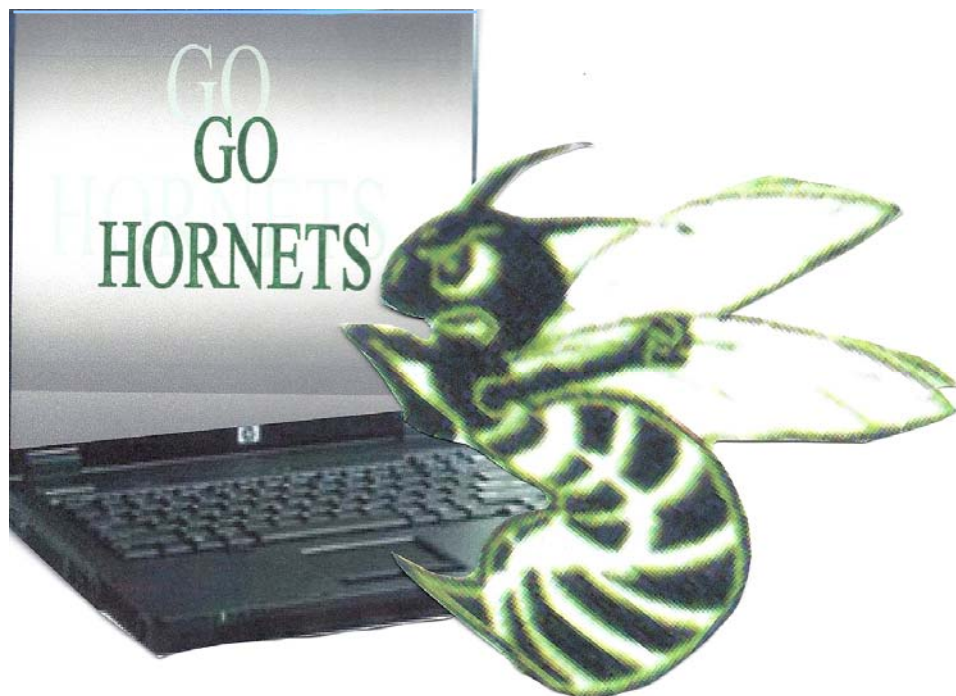
330-239-1901

330-278-2727

330-686-1901

Attendance Line Ext. 1511

www.highlandschools.org



PTO 2011-2012 SCHEDULE

AUG	<i>Subject to change please check the middle school website http://www.highlandschools.org/schools/middle-school</i>
18th	School Supply Sale 2-7:00
19th	School Supply Sale 2-6:00
25th	6th Grade Open House
29th	PTO Meeting 9:00am
SEPT	
1st	7th & 8th Grade Open House
28th	Conference Night
30th	Activity Night
OCT	
3rd	PTO Meeting 9:00am
6th	Conference Night
14th	Blood Drive (NO SCHOOL)
NOV	
7th	PTO Meeting 9:00am
11th	Activity Night
17th	Conference Night
DEC	
5th	PTO Meeting 9:00am
JAN	
9th	PTO Meeting 9:00am
FEB	
3rd	Activity Night
6th	PTO Meeting 9:00am
21-24th	Book Fair (set up on the 20th)
23rd	Conference Night
MAR	
2nd	BIONIC Night - 7th graders
5th	PTO Meeting 9:00am
APR	
27th	Activity Night
23-27	State Testing-Refreshments
MAY	
April 30th- May 4th	Mothers Day Plant Sale
7th	PTO Meeting 9:00am
TBD	6th Grade Field Day
JUN	
TBD	PTO Executive Meeting
6th	Last Day of School (Pending Calamity Days)

Welcome to the Highland Middle School PTO!

If you are the parent or guardian of a student enrolled in the middle school you are considered a member. There are no fees.

Our purpose is to provide a close relationship between home and school and a positive environment for our students. We do this by organizing activities and providing services to students during the school year. Please look over this brochure. If you are interested in being involved and meeting people in our community, we look forward to volunteering with you!

Please join us for PTO meetings, the first Monday of each month, at 9:00am in the Middle School Library.



The PTO helps fund and support various programs throughout the school and the Highland community:

- School Supply Sale
- Robotics
- Spelling Bee
- Rube Goldberg
- Activity Night
- Bionic Night
- Student Awards
- Power of the Pen
- Academic Challenge
- 6th Grade Field Day
- Snacks during State Testing
- Improvement/Upkeep of garden
- Teacher Requests



2011-2012 Executive Board

**PTO President
Lisa Owens**

RAOwensfamily@aol.com

Organize and preside over
monthly meetings.
Provide support where needed.

**1st VP: Ways and Means
Cheryl Treb**

cheryltreb@yahoo.com

Manages fund raising projects. Money
raised used to fund projects and events
sponsored by the PTO.

**2nd VP: Administrators
Dr. John Deuber ext. 1200
and**

LeAnn Gausman ext. 1202
330-239-1901 330-278-2727
330-686-1901

Communicates with parents
regarding school related activities and
upcoming events.

**TREASURER
Anka Wiencek**
ankawiencek@roadrunner.com

Maintains PTO records for receipts and
expenses. Maintains budget.

**SECRETARY
Ann Murphy**
fourgirlmom2002@yahoo.com

Records minutes of PTO meetings.
Send information to PTO President and
the website. Maintain and distribute
PTO forms and brochure.

ACTIVITY NIGHT

Annette Wissel
wissel4a@aol.com

Cheryl Treb
cheryltreb@yahoo.com

A social event scheduled 4 times a year.
Designed to provide middle school students a safe,
supervised fun environment.
Committee chair oversees all sub-committees.
Games-Decorations-Prizes-Food-Traffic-Chaperones.

DROP OFF: 7:00 PM

PICK UP:

6TH Grade 8:45 PM

7TH Grade 9:00 PM

8TH Grade 9:15 PM

BIONIC NIGHT

*****POSITION OPEN*****

Exposes 7th grade students to people who have
experienced events that significantly affect their
lives. Help coordinate volunteers with school staff.
Event takes place the first Friday in March
for all 7th graders.



BOOK FAIR

Kelly Welch

kelmar2@roadrunner.com

Help collect money and stock shelves.

(February)



BULLETIN BOARD (PTO)

Debbie Mall

Provides current information on upcoming school
events and activities. This position updates
the bulletin board once a month.
(Located in the lobby between the front doors)

COURT YARD & LANDSCAPING

Diane Soldat deesoldat@msn.com

Jenny Napier 335-3616

Work with Mrs. Miller to help develop the court yard area for environmental learning. Volunteers assist with various landscaping projects around the building.

HMS BLOOD DRIVE

Gina Rogers

Coordinate Volunteers to work with the Red Cross -October-

HOSPITALITY

Kathy Hoose

GKHOOSE@aol.com

Coordinates refreshments during school events for staff and families.

MOTHER'S DAY FLOWER SALES

Chris Batman

cbatman@windstream.net

An opportunity for students to buy flowers prior to Mother's Day. Coordinate flower delivery, set up & clean-up.

REFRESHMENTS

Vicky Tekaucic

Provide refreshments for 6th, 7th and 8th graders during April State Testing. Volunteers coordinate snacks and water & deliver to school.



SCHOOL SUPPLY COMMITTEE

Lori Bowers

JLMSB25@yahoo.com

Held at the beginning of the school year. An opportunity for parents to fill out school forms, get school supplies, locker assignments, pictures and schedules before the start of the school year.

Volunteers help set up, and manage the various venues.

6th GRADE FIELD DAY

Annette Wissel

wissel4a@aol.com

Cheryl Treb

cheryltreb@yahoo.com

End of year day of games, food and fun. PTO provides and prepares the food, water and afternoon snack.

Highland Athletic Boosters

Spirit Wear!



http://www.highlandschools.org/resources-mainmenu-175/highland-documents/doc_download/981-2010-general-order-form



Student Directory

Sharon McFadden

Create & disburse the HMS student directory which contains: student name, grade/homeroom, parents name, email, district calendar, HMS calendar, school & staff contact information and PTO information.



SUNSHINE

Annette Wissel

wissel4a@aol.com

Responsible for sending messages of appreciation, support & condolences during the school year.

Volunteer List

Debbie Mall

Maintain the list from the Volunteer Sign-Up sheet of volunteers for each committee/activity. Provide each Committee Chairperson with their respective list of volunteers who will provide support at an event that the PTO or school sponsors.