

The Regular meeting was called to order by the President at 6:59 P.M.

Roll Call: Mr. Petek, present; Mr. Kelly, present; Dr. Wingenbach, absent; Mr. Houska, present; Dr. Christopher, present.

The next Regular Meeting will be held on Monday, December 14, 2009 at Granger Elementary at 7:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

Correction – Superintendent’s Agenda – Item C – Acceptance of Donations Value -\$350

REPORT OF THE TREASURER

APPROVAL OF MINUTES 09-11-146

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Regular Meeting held October 19, 2009, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 09-11-147

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the October, 2009 Financial Report, as presented.

Mr. Petek yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FY10 APPROPRIATIONS, ADDENDUM #I 09-11-148

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education amend the FY10 Appropriations, as presented in Addendum #I.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION, IF NECESSARY, TO JOIN CONSUMERS GAS COOPERATIVE 09-11-149

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education authorize the Treasurer to take such steps as are necessary prior to December 2, 2009 to join Consumers Gas Cooperative for the purpose of effecting natural gas service to Highland Middle School and Granger Elementary School. (This action is necessary to ensure continuity of service in light of the Public Utilities Commission of Ohio’s September 23, 2009 order approving the transfer of gas service and assets from Columbia Gas of Ohio, Inc. to CGC and will affect gas service only as to these two District schools.)

Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA

- Recognition of Boy Scout Troop 511 – Their attendance at this evening’s meeting, is to gain credit to earn their Citizenship badge.

- Dr. Christopher read a portion of the letter Mrs. Markle sent to the Board, and said the Board appreciates her leadership, guidance, support, hard work, competency, and the condition of the District.
- Mr. Kelly said the one thing the Board never had to worry about at Highland, is getting accurate financial information. He said her shoes will be hard to fill and that the Board will miss her.

ACCEPTANCE OF RETIREMENT – TREASURER 09-11-150

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education accept the Retirement of Mary M. Markle, Treasurer, effective August 1, 2010.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

- Dr. Christopher thanked Mrs. Markle for her many years of service and for the understandable format in which to read the financial reports.
- Mrs. Aukerman said not only does Mrs. Markle do an excellent job with the districts' finances, but as a new person coming into the Highland District, Mary knows more about this District than probably anyone, and was an excellent way to learn the history, archives and everything she has in place in the District, which will be very difficult to replace. Mrs. Aukerman said not only does she appreciate all of her hard work in the 2 years she has been here, but commended her for 30 years of dedicated service to the children of Ohio, and especially Highland.
- Dr. Christopher attended the annual Highland Foundation Dinner Auction held November 14th at Weymouth Country Club, and said the support of the community at this event is remarkable. The purpose of the Foundation is to provide additional funding for programs at Highland, and to date, the Foundation has granted \$750,000 to the District. He thanked everyone for their involvement, as well as all in attendance at the event.
- Dr. Christopher spoke to the unfortunate accident to Kory Wiita, HS Senior football player, and said so many have been touched by his story and courage. The response, support and love that has gone out to Kory and his family from this District and community, and from surrounding communities has been remarkable. A website has been set up to view regular updates from the Wiita family @ www.caringbridge.org/visit/korywiita.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Barb Businger said she was sad that the levy had failed, and added that Highland has a great communications department to keep everyone well informed. She suggested instead of sending information out to the public, to be more active soliciting input from the community by putting together a one page questionnaire asking people what they think, and how their experience has been with the schools, which should help make everyone feel like they have been involved with the process.
 - Mr. Kelly asked for the community's assistance for any ideas on how Highland can do a better job communicating. He said the schools do not belong to the Board or employees, but to the community, and we have to get this message across to the community. We feel as a Board, we have managed the district well, and are always open to new ideas.
- John Horne of Hinckley stated that this is a difficult economic time and taxpayers are losing their jobs, while the District passed out raises, spent more than they were taking in, and it is not a good financial plan. He suggested the Board look at alternative funding methods instead of levies, because they are unconstitutional. He suggested contacting the Governor of Michigan to see how sales tax works then contact our legislators and start taking donations, through the districts website. Board members agreed that something needs to be done with school funding in this State but right now, we are given only so many options.

- Bruce Hulme asked that the Agenda and Addendum items be put on the website beforehand.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

LEVY – DISCUSSION

- Mrs. Aukerman said with the levy being defeated on November 3, 2009, that it will have a tremendous impact on the District long term. Revenue has been lost that could have been collected in January, 2010. Traditionally other districts have been able to stretch their levies for 3-4 years, however, Highland has been able to stretch their dollars for 11 years, along with welcoming 1,000 more students to the District. We knew this was coming. Back in 2004, the Board and Financial Advisory Panel made it very clear that in 2009 there would be a need for an infusion of new money into the District. In 2012, we are looking at a \$5.7 million dollar deficit and by 2013, a \$13.6 million dollar deficit. We cannot experience the type of growth we have had the past 10 years and expect the District to operate on 1998 dollars, because it cannot be done.
- She said a variety of scenarios will be considered for both reducing expenditures, as well as raising additional revenues. The Administrative team will meet to look for recommendations on what could be eliminated or reduced. We will come back to the Board with a very detailed set of recommendations so the Board can take a look across the spectrum from programming, to staffing, to extra curricular programs, and transportation.

APPROVAL OF HIGH SCHOOL OUT-OF-STATE SKI CLUB TRIP 09-11-151

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve an Out-of-State High School Ski Club Trip to Breckenridge, Colorado leaving January 14, 2010 at 4:30 P.M. and returning January 18, 2010, as presented. (No Missed School Days)

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 09-11-152

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education accept the following donation, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Robotics Club	John Beck	\$350.00

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 09-11-153

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

HIGH SCHOOL

- HS Cafeteria – 12/1/09,12/3/09,12/9/09, 12/14/09, 1/6/10, 1/13/10, 1/27/10, 2/3/10, 2/10/10 & 2/17/10 – 3:30 P.M. – 5:00 P.M. – Pre-Game Girls Basketball Team Dinners – Cassie Seth

GRANGER ELEMENTARY

- GE Gym – Mondays 11/16/09 – 4/19/10 – 6:00 P.M. – 7:30 P.M. – Baseball Training/Conditioning/Fundamentals – RAH – Ryan Meikle
- GE Cafeteria – 2nd & 4th Wednesdays every month – 3:30 P.M. – 5:00 P.M. – Girl Scout Troop Meeting – Melissa Schreiner

HINCKLEY ELEMENTARY

- HE KDG or Music Room – 1st & 3rd Wednesdays every month – 3:30 P.M. – 5:30 P.M. – Girls Scout Troop 1369 – Tara Scullion
- HE Gym – Tuesdays & Thursdays – 11/3/09 – 2/25/10 – 5:30 P.M. – 8:30 P.M. – 5th & 6th Travel Basketball Practice – Cassie Seth
- HE Gym – Mondays – 1/4/10 – 4/26/10 – 3:30 P.M. – 4:30 P.M. – After School Jazzercise – Mary Fran Kudla

SHARON ELEMENTARY

- SE Gym – Tuesdays – November through March – 6:30 P.M. – 7:30 P.M. – Softball Pitching Practice – Dale Jarvis
- SE Gym – Wednesdays – 10/28/09 – 5/26/10 – 6:30 P.M. – 8:30 P.M. – Indoor Softball Practice – Eric Mizner

FEES NOT WAIVED

- HE Gym – Fridays 10/30/09 – 1/29/10 – 6:00 P.M. – 7:30 P.M. – CYO Basketball Practice – Mary & Matt Becker

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 09-11-154

Mr. Petek made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through C, as presented:

- OSBA Service Agreement to provide the Treasurer's Search
- Agreement with Community Education Director – Fall 2009
- Language Learning Associates Agreement – As Needed

Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 09-11-155

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the following personnel items A through G, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Approved the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

EMPLOYMENT – CLASSIFIED

Employed Barbara Burnside, Middle School Student Specific Special Education Aide, \$14.82 per hour, Step 4/5 years experience, 5.5 hours per day, on a one-year limited contract of employment, effective November 17, 2009.

CHANGE OF STATUS– SUPPLEMENTAL

Approved a change in status for the following employees' supplemental contracts:

1. Tom Harrington from HS Basketball Coach Boys 3 yrs to 4 yrs experience
2. Tom Harrington from Intramural Basketball Boys 3 yrs to 0 yrs experience
3. Cassie Seth from Intramural Basketball Girls 1 yr to 0 yrs experience
4. Cassie Seth from HS Faculty Manager 2/3 time to ½ time
5. Tim Snook from HS Faculty Manger 1/3 time to ½ time

CHANGE OF STATUS - CLASSIFIED

Approved a change in status for Lisa Stewart, Middle School Cook, from 2¼ hours per day to 3¼ hours per day, effective November 17, 2009.

REVISION OF MATERNITY LEAVE – CERTIFIED

Approved a revision in the Maternity Leave for Tanya Dolata, High School English Teacher resulting in an extension of her Maternity Leave through November 25, 2009.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following classified individuals, on one year limited contracts of employment on an "as needed basis" for the remainder of the 2009/2010 school year.

1. Pam Crawford – Sub Cook - \$8.00 per hour
2. Bonnie Filips – Sub Cook – \$8.00 per hour – effective 11/6/09
3. Bonnie Fililps – Sub Aide - \$8.00 per hour
4. Denise Grecenek – Sub Aide – \$8.00 per hour
5. April Harrison – Sub Aide – \$8.00 per hour
6. Cindy Wiswesser – Sub Cook - \$8.00 per hour

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Brett Bartlett – HS Asst Basketball Coach Boys – 0 yrs - \$4,229.00
2. Andrew Bene – HS Asst Basketball Coach Boys Volunteer - \$0
3. Kyle Brooks – Mentor Teacher – 3 yrs - \$2,789.00
4. Ron Hall – MS Detention Monitor - \$25.00 per hour – effective 11/5/09
5. Colleen Hyland – Mentor Teacher – 3 yrs - \$2,789.00
6. Patty Keberle – Home/After School Tutor - \$25.00 per hour
7. Chris Luker – Mentor Teacher – 0 yrs - \$2,429.00
8. Melany Malquest – Mentor Teacher – 0 yrs - \$2,429.00
9. Ed Marquette – HS Jazz Band – 4 yrs - \$1,350.00
10. Mike McMullen – MS Head Basketball Coach 8th – 20 yrs - \$4,589.00
11. Barb Ott – Mentor Teacher – 2 yrs - \$2,429.00
12. Jaclyn Raub – Mentor Teacher – 0 yrs - \$2,429.00
13. Maryanne Rechner – Mentor Teacher – 0 yrs - \$2,429.00
14. Allison Stover – HS Asst Volleyball Coach – 0 yrs - \$3,869.00
15. Jonah Wilson – HS Asst Football Coach – 0 yrs - \$4,229.00
16. Pat Wise – Mentor Teacher – 0 yrs - \$2,429.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 09-11-156

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board went into Executive Session at 7:45 P.M.
The Board came out of Executive Session at 8:54 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:55 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)