

The Regular Meeting was called to order by the President at 7:05 P.M.

Roll Call: Mr. Petek, present; Mr. Kelly, present; Dr. Wingenbach, present; Mr. Houska, present; Dr. Christopher, present.

The next regular meeting will be held on Monday, September 21, 2009 at 7:00 P.M. in the High School Media Center, and a Records Retention Committee meeting in the Central Office at 6:15 P.M.

#### ADDITIONS/DELETION(S) TO THE AGENDA

##### Superintendent's Agenda

Addition – Item L – Transportation of Pupils by Non-Resident School District

##### Consent Agenda – Contracts/Agreements

Addition – Item F – Agreement with On The Clock Care – MGH

##### Consent Agenda – Personnel

Additions – Items K through P

Revision of Maternity/Parental Leave

Employment – Classified

Employment – Summer Supplemental

Change of Status – Classified

Employment – Co-Curricular/Supplemental

Employment – Certified

Deletion – Item J – Employment – Co-Curricular/Supplemental

#### REPORT OF THE TREASURER

#### APPROVAL OF MINUTES 09-08-99

Mr. Kelly made a motion, seconded by Mr. Petek that the Board of Education approve the Minutes of the Special Meetings held July 26, 2009 and July 27, 2009, as presented.

Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

#### APPROVAL OF FINANCIAL REPORT 09-08-100

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the July 2009 Financial Report, as presented.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

#### APPROVED THE ESTABLISHMENT OF DEBATE AND SPEECH TEAM FUND 09-08-101

Mr. Houska made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the establishment of the following fund:

200-9227 Debate & Speech Team Fund

Mr. Houska, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO PAY UNITED BUSINESS SUPPLY INVOICE 09-08-102

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve payment of \$1,383.97 to United Business Supply for first aid supplies.

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVE TO ESTABLISH THE 2009/10 PETTY CASH ACCOUNTS – ADDENDUM #1 09-08-103

Dr. Wingenbach made a motion, seconded by Mr. Petek that the Board of Education approve the 2009/2010 Petty Cash Accounts, as presented in Addendum # I.

Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA

- OSBA Appointment of Delegate and Alternate for Annual Business Meeting held November 9, 2009 – Mr. Mike Houska, Delegate, Dr. Nancy Wingenbach, Alternate
- Dr. Wingenbach complimented the staff for the school calendar, saying it was student focused and very professional

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Laurie Boedicker, Director of Curriculum, introduced the following new staff members:
  - Jennifer Nerlich – MS IE Tutor
  - Stephanie Itzoe – HS Long Term Substitute Spanish Teacher
  - Rene Bernel – MS Study Hall Monitor
  - Anna Taylor – MS 8<sup>th</sup> Grade Math
  - Estella Sproat – MS Long Term Substitute Choir Teacher
  - Katie Hatch – HS ¼ time, HE ¾ time Art Teacher
  - Brett Bartlett – MS Long Term Substitute 7<sup>th</sup> Grade Math Teacher
- On behalf of the Board, Dr. Christopher welcomed the new staff members to the district

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

PRESENTATION OF THE PROPOSED SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES – DR. JOHN OPPERMAN

Dr. Opperman, Director of Special Education, gave a presentation of the proposed changes to the Ohio Department of Education's Special Education model policies and procedures, with a recommendation to review and adopt these latest revisions at the next board meeting.

APPROVAL TO ADOPT THE 2009/10 SCIENCE CURRICULUM K-8 09-08-104

Mr. Kelly made a motion, seconded by Dr. Wingenbach, that the Board of Education adopt the 2009/2010 Science Curriculum K-8, as presented at the special meeting held July 27, 2009.

Mr. Kelly, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF BUS ROUTES 2009/10 09-08-105

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland School Bus Routes for 2009/2010, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF SEASON TICKET PASSES 2009/10 09-08-106

Dr. Wingenbach made a motion, seconded by Mr. Petek, that the Board of Education approve the Highland Athletic Department and Highland Athletic Boosters 2009/2010 Season Ticket Passes Proposal presented at the March 16, 2009 Board Meeting.

Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TRANSPORTATION RELEASE- 2009/2010 09-08-107

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the transportation release for Taylor Myers, 10<sup>th</sup> grade and Mallory Myers, 9<sup>th</sup> grade, to Copley-Fairlawn Schools for transportation purposes. Taylor and Mallory will attend CVCA, and there is no cost to the Highland Board of Education.

Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TRANSPORTATION RELEASE - 2009/2010 09-08-108

Mr. Houska made a motion, seconded by Dr. Wingenbach that the Board of Education release the following students to Wadsworth City Schools for the 2009/2010 school year for transportation purposes only, with no cost to the Highland Board of Education:

- Caroline Burns, 4<sup>th</sup> Grade to Sacred Heart
- John Burns, Kindergarten to Sacred Heart
- Rachel Burns, 2<sup>nd</sup> Grade to Sacred Heart

Mr. Houska, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TRANSPORTATION OF PUPILS BY NON-RESIDENT SCHOOL DISTRICT 09-08-109

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education accept the Consent and Release from Medina City Schools to transport pupils by non-resident school district, Highland Local, as presented, for the following students:

- Emma Advent, Medina City Schools to St. Hilary
- Grace Advent, Medina City Schools to St. Hilary
- Cindy McNellie, Medina City Schools to Medina Christian Academy

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO ACCEPT FOREIGN EXCHANGE STUDENT/WAIVER OF FEES 09-08-110

Mr. Kelly made a motion, seconded by Dr. Wingenbach, that the Board of Education accept the following Foreign Exchange Student and waive all associated education fees for the 2009/2010 school year:

- Victoria Fernandez Nystrom, from Uruguay. Victoria is being sponsored by Youth For Understanding USA and will be residing with Richard and Cynthia Linehan.

Mr. Kelly, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 09-08-111

Dr. Wingenbach made a motion, seconded by Mr. Petek, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Marching Band	Highland Band Boosters	50 uniforms/\$21,809.68
HS Marching Band	Highland Band Boosters	50 Raincoats & Hats/\$4,705.10
HS Marching Band	Highland Band Boosters	3 Z-Racks/ \$1,575.00
HS Band Directors	Highland Band Boosters	3 Zoom H-2 Handy Portable Stereo Recorders/\$502.38

Mrs. Aukerman and Board members thanked the Band Boosters for supporting such a great program, and said that is one reason why we have one of the best high school marching bands in the State of Ohio.

Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 09-08-112

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

HIGH SCHOOL

- HS Practice Room #6 – Mondays – 6/9/09 through 8/24/09 – 12:00 PM – 9:00 PM – Flute Lessons – Ashley Schank

- HS Practice Room – 6/10/09 – 12:00 PM – Clarinet Lessons – Tom Mundell
- HS Band Room – Wednesdays – 5:00 PM – 6:00 PM and Thursdays – 12:00 PM – 5:00 PM - 6/18/09 – 8/25/09 – Music Lessons – Allison Hopkins
- HS Band Area – Summer 2009 – Thursdays – 11:00 PM – 5:00 PM – Private Lessons – Brian Bishop
- HS Music Band Area – June 2009 – August 2009 – 9:00 AM – 6:00 PM – Instrumental Instruction – Nathan Heath
- HS Cafeteria – 8/13/09 – 9:00 AM – 3:00 PM – OSSPEAC – Professional Development – Linda Ginesi
- HS Band Room – Wednesdays – 9/09 – 5/10 – 6:30 PM – 9:15 PM – Rehearsal Medina Community Band – Marcus Neiman
- HS Cafeteria – 8/28, 9/4, 9/11, 9/25, 10/2, 10/9, 10/16, 10/23 and 10/30 – 2:30 PM – Football Player Dinners – Highland Football Mom’s Club – Arlene Smith
- HS Cafeteria – 9/3, 9/22, 9/24, 10/6 and 10/15 – 2:30 PM – 3:30 PM – Boys Soccer Dinners – Highland Soccer – Nancy Gillentine

**MIDDLE SCHOOL**

- MS Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00 PM – Highland Health Fair & Bike Tour – Barbara Wright

**HINCKLEY ELEMENTARY**

- HE Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00 PM – Highland Health Fair & Bike Tour – Barbara Wright

**SHARON ELEMENTARY**

- SE Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00PM – Highland Health Fair & Bike Tour – Barbara Wright

**Fees Not Waived**

- HS Room 404 – 9/21-9/24/09, 9/28-10/1/09, 10/20-10/23/09, 10/26-10/29/09, 12/7-12/10/09, 12/14-12/17/09, 1/19-1/22/10, 1/25-1/28/09, 2/16-2/19/10, 2/22-2/25/10, 3/15-3/18/10, 3/22-3/25/10, 4/19-4/22/10, 4/26-4/29/10, 5/17- 5/20/10 & 5/24-5/27/10 – 2:50 PM – 6:00 PM – Town and Country Driving School – Nancy Ralls

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

**RECOGNITION FROM THE AMERICAN RED CROSS PINT SIZE HEROES PROGRAM**

Mrs. Aukerman received a thank-you from the American Red Cross to the school district and to the Board of Education for allowing them to come in to the district, and to our students for helping to change lives through the power of blood donations.

For the Pint Size Heroes Program, Highland Local School District was honored with top school recognition for 2008-09. Highland was the 7<sup>th</sup> largest fully participating school district in Northern Ohio which involved 212 districts and over 400 participating schools, and to our elementary-aged students who helped to recruit donors who were able to give 131 blood donations, which did not count our high school students who actually donated blood themselves.

Mrs. Aukerman thanked all of our principals for allowing our students and volunteers to participate in this worthwhile program.

TRANSPORTATION OF PUPILS BY NON-RESIDENT SCHOOL DISTRICT 09-08-113

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education accept the Consent and Release from Wadsworth City Schools to transport pupils by non-resident school district, Highland Local, as presented, for the following:

- Joseph Pavlak, Wadsworth City Schools to Medina Christian Academy
- Matthew Pavlak, Wadsworth City Schools to Medina Christian Academy

Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 09-08-114

Mr. Houska made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through E, as presented:

- Pupil Transportation Agreement during the 2009/2010 school year with the following parents: Mr. & Mrs. Barry Bucklin and Mr. & Mrs. Mark Simko
- Agreements for Specialized Nursing Services for a medically fragile student during the 2009/2010 school year with the following providers: Pat Mitchell, RN dba PJM Pediatrics and Richard Buesch, dba Always Home/LTC Nursing
- Agreement for Preschool and Elementary School-Age Special Education Consultant Services during the 2009/2010 school year with Karen Heichel.
- Medina County Board of Developmental Disabilities Agreement to provide special education and related services to selected Highland students during the 2009/2010 school year
- Spring Garden Waldorf School Agreement to provide educational services in a protected environment to a Highland student with a lethal airborne peanut allergy during the 2009/2010 school year.

Mr. Houska, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 09-08-115

Mr. Kelly made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the following contract and/or agreement for the 2009/2010 school year, item F, as presented:

- Agreement with On the Clock Care of Medina Hospital for providing Miscellaneous Health Services for Highland Local Schools

Mr. Kelly, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 09-08-116

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

## EMPLOYMENT - CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Approved the attached list of certified substitutes/home tutors for the 2009/10 school year, as submitted by the MCESC in Addendum #II.

## RESIGNATIONS - CERTIFIED

Accepted the resignations of the following certified individuals, effective with the end of the 2008/2009 school year, as listed:

- John Kopowski – High School Tutor
- Joe Timco – Middle School Social Studies Teacher
- Vicki Turner – High School AP English Teacher

## RESIGNATIONS - CLASSIFIED

Accepted the resignations of the following classified individuals, effective with the end of the 2008/2009 school year, as listed:

- Lisa Bogus – Hinckley Cook
- Adam Snook – High School Study Hall Monitor

## EMPLOYMENT - CERTIFIED

Employed the following certified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

Bonnie Bodnar-Gomez – MS Social Studies Teacher – MA/Step 0 - \$40,850.00  
Bruce Folkerth – HS AP English Teacher – MA/Step 5 - \$49,848.00  
Katie Hatch – HS ¼ time & HE ¾ time Art Teacher – BA/Step 0 - \$35,991.00

## EMPLOYMENT - CLASSIFIED

Employed the following classified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

Letitia Roginski – Sharon Lunchtime Aide – 2 hours per day – Step 2/3 years experience - \$13.31 per hour  
Cassie Seth – HS Study Hall Monitor – 6.5 hours per day – Step 2/0 years experience - \$13.31 per hour

## RESOLUTION TO AMEND ADMINISTRATIVE/SUPERVISORY CONTRACTS

Approved a resolution to amend the administrative/supervisory contracts 1.75% for the 2009/2010 contract year and revised, where appropriate, to meet current legal/statutory requirements.

## EMPLOYMENT – STUDENT WORKER

Employed Nate Gottschick as a student worker, to help a student with a disability, \$7.30 per hour, effective 8/10/09 through 10/30/09.

## CHANGE IN STATUS – CERTIFIED

Approved a change in status for Amy Vorndran, Sharon Kindergarten Teacher, from part time at 99 days to full time at 184 days, effective with the 2009/2010 school year.

## CHANGE IN STATUS – CLASSIFIED

Approved a change in status for Cassie Vikowski, HS Special Ed. Aide, from Step 4/4 years experience to Step 4/5 years experience, effective with the 2009/2010 school year.

EMPLOYMENT - CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed basis” for the 2009/2010 school year:

<u>AIDES</u>	<u>BUS DRIVERS</u>	<u>COOKS</u>
Laura Adams	Randy Blevins	Melissa Frederick
Nancy Baldwin	Patricia Buell	Annelise Funfgeld
Sheryl Barnes	Robert Day	Nancy Gillentine
Diane Bloniak	Howard Eakin	Lorraine Guenther
Elizabeth Borling	Sue Foran	Rochelle Harmon
Peggy Dietz	Dawn Gribble	April Harrison
Barb Donovan	Ed Hilkowski	Teresa Knyszczek
Kathy Duale	George Jacynycz	Erica Loomis
Annette Galbincea	Sheri Kedzior	Carole Orosz
Kathleen Krejci	James Rodgers	Tracy Spradlin
Judy Hale	Joseph Ulrich	Margaret Spurio
Jackie Harris	Samuel Vanni	
Karen Howard	Sheila Vidmar	
Theresa Jagger	Denis Werner	
Laura Kalfas		
Lea Anne Krause		

CUSTODIANS

Bethany Faught  
Linda Santora  
Clair Simko  
Denis Werner  
Diana Westfall

CONSENT AGENDA – PERSONNEL 09-08-117

Dr. Wingenbach made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items K through P, as presented.

Dr. Wingenbach, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

REVISION OF MATERNITY/PARENTAL LEAVE - CERTIFIED

Approved a revision in the Maternity/Parental Leave for Brooke Ross, Hinckley 5<sup>th</sup> Grade Teacher, as follows: an extension of her Parental Leave to include the remainder of the 2009/2010 school year.

EMPLOYMENT - CLASSIFIED

Employed the following classified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

Magali Polick – Hinckley Cook – 3.75 hours per day – Step 2/0 years experience – \$12.11 per hour  
Rene Bernel – MS Study Hall Monitor – 4.5 hours per day – Step 2/0 years experience - \$13.31 per hour

EMPLOYMENT – SUMMER SUPPLEMENTAL

Employed Kathryn Laugesen on a one-year limited contract of employment, on an “as needed basis” as a Special Education Aide – Summer Program, \$15.15 per hour, effective with the 2009/2010 school year.

CHANGE IN STATUS - CLASSIFIED

Approved a change in status for Tina Hirz, High School Cafeteria Secretary, from 6 hours per day to 7 hours per day, effective with the beginning of the 2009/2010 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

Rebecca Lee – HS Asst Drama/Musical Production – 5 yrs - \$2,429.00  
Jodi Rain – HS Junior/Senior Class Advisor – 3 yrs - \$2,069.00  
Katie Stull – ACT Testing Proctor - \$25.00 per hour

EMPLOYMENT - CERTIFIED

Employed Patricia Keberle, HS SLD Tutor, 7 hours/5 years experience, \$32.391 per hour, on a one-year limited contract of employment for the 2009/2010 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 09-08-118

Dr. Wingenbach made a motion, seconded by Mr. Petek, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:51 P.M.  
The Board came out of Executive Session at 9:31 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:32 P.M.

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President

\_\_\_\_\_  
Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)