

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 15, 2009  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 20, 2009 at High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held May 18, 2009, as presented.
  - B. It is recommended that the Board of Education approve the May, 2009 Financial Report, as presented.
  - C. It is recommended that the Board of Education approve the Resolution for Fiscal Procedures for FY10, as presented in Addendum #I.
  - D. It is recommended that the Board of Education authorize the Treasurer to amend, modify and transfer FY09 Appropriations as necessary to complete FY09 transactions in accordance with the final revision of the FY09 Certificate of Estimated Resources. The Treasurer will have a complete listing of modifications and transfers on file June 30, 2009 which will be provided at the Regular Meeting held in July.
  - E. It is recommended that the Board of Education approve the Temporary Appropriations for FY10, as presented in Addendum #II.
  - F. It is recommended that the Board of Education authorize the following transfer of funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
001 General Fund	300 Athletic Fund	\$ 13,100.00

- VI. Board Members' Agenda Items  

Resolution of Recognition for Outstanding Service for Dr. Nancy G. Wingenbach – Addendum # III
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Adoption of Revised Job Description – Skilled Maintenance Technician – as presented at the May 18, 2009 Board meeting.

IX. New Business – None

X. Superintendent's Agenda

- A. Approval of HEA and HSSA Negotiated Agreements July 1, 2009 – June 30, 2012

I recommend the Board of Education approve the HEA and HSSA Negotiated Agreements July 1, 2009 – June 30, 2012.

- B. Acceptance of Bleacher Repair Bids

I recommend the Board of Education approve the bids placed for bleacher repairs, as approved in the specifications adopted at the June 15, 2009 meeting, as presented.

- C. Approval of Highland Student Fees for the 2009/2010

I recommend the Board of Education approve the Highland Student Fees for the 2009/2010 school year, as presented.

- D. High School Student Handbook Additions/Changes for 2009/2010

I recommend the Board of Education approve the Additions/Changes to the High School Student Handbook for 2009/2010, as presented.

- E. Acceptance of Foreign Exchange Students/Waiver of Fees

I recommend the Board of Education accept the following Foreign Exchange Students and waive all associated education fees for the 2009/2010 school year:

1. Karen Isabel Rasines from Chile, Karen is being sponsored by Youth For Understanding and will be residing with Reverend Thomas and Mrs. Laurie Joyce.
2. Felicitas Solscheid from Germany, Felicitas is being sponsored by ISE, a member of CSIET and will be residing with Dr. Dennis and Mrs. Kay Gaishauser.

- F. Transportation Reimbursement Resolution for 2008/2009

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$172 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02.

G. Resolution for Acceptance of Tuition Students for 2009/2010

I recommend the Board of Education accept Trenton Pfister and Stephen Pfister, as tuition students for the 2009/2010 school year, as presented in Addendum # IV.

H. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Hinckley PTO	Labor for Playground/Installation/\$5,460.00
Granger Elementary	Granger PTO	Reading Program Prizes/\$350.00
Granger Elementary	Granger PTO	COSI on Wheels/\$1,000.00
Granger Elementary	Granger PTO	1 <sup>st</sup> Grade Classroom Reading Materials/\$300.00
Granger Elementary	Granger PTO	Lexia Learning System Online Software/\$2,061.75

I. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS B227, D258, D260, D256, C252, F404, D259, D261, Practice Field, Tutor Room off Cafeteria, Auditorium Lobby – 6/22/09 – 6/26/09 – 8:15 AM – 3:45 PM – Community Education Classes – Mary Fran Kudla
- HS F404 – Wednesdays – 8/5/09 – 8/19/09 at 10:30 AM – 1:45 PM and 8/26/09 – 9/2/09 at 6:00 PM – 9:15 PM – Community Education ACT class – Mary Fran Kudla

Middle School

- MS East Gym – 8/10/09 – 10/31/09 – (inclement weather only) – 5:30 PM – 7:30 PM – Youth Cheerleading Practice – Danette Paich

Granger Elementary

- GE Library & Speech Rooms – 6/15/09 – 8/19/09 – 8:00 AM – 2:00 PM – Summer Tutoring – Colleen Hyland
- GE Cafeteria, Gym, Library, 4 Classrooms – 6/5/09, 6/8/09 – 6/12/09 & 6/15/09 – 6/19/09 – Highland Safety Week Program – Tammy Kunze

Sharon Elementary

- SE Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays each month – 3:30 PM – 5:00 PM – Girl Scouts – Melissa Schreiner

- SE Cafeteria – 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays each month – 3:30 PM – 5:00 PM – Girl Scouts – Melissa Schreiner
- SE – Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays each month – 3:30 – 4:45 PM – Brownie Troop 1087 – Hilary Mastrianni
- SE – Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Thursdays each month – 3:30 PM – 5:30 PM – Girl Scouts – Daisy Troop – Pamela S. Murray
- SE – Cafeteria – 2<sup>nd</sup> & 4<sup>th</sup> Thursdays each month – 3:25 PM – 5:00 PM – Girls Scout Troop 792 – Kristen Oberhaus
- SE Cafeteria – 9/13/09, 10/21/09, 11/18/09, 12/16/09, 1/27/10, 2/24/10, 3/24/10, 4/28/10, & 5/26/10 – 2:45 PM – 6:00 PM – Market Day – Cheryl Kerr

**Fees Not Waived**

- HS Auditorium and Cafeteria – 5/30/09 – 8:30 AM to 11:30 PM – Ohio College of Massotherapy – Debbie Smith
- HS Auditorium, Cafeteria, Library, B225 & 3 Classrooms – 8/12/09 – 7:00 AM – 3:00 PM – LEECA Media Services Meeting – Betty Sepe

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, as presented:

- A. Renewal of Membership in the Alliance for Adequate School Funding.
- B. Agreement with Denise Sawan Caruso, for autism and behavior management consultation services.
- C. Agreement with Judy Harpley, for orientation and mobility services for students with visual disabilities.
- D. Agreement with Wendy Lane and Associates, for physical therapy services.
- E. Agreement with Shelley Mack, for services as a teacher of the visually impaired.
- F. Agreement with Rebecca Mohler and Associates, for occupational therapy services.

**CONSENT AGENDA – PERSONNEL**

I recommend the Board of Education approve the following personnel items   A.   through   J.  , as presented.

- A. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity Leave for the following certified individuals:

1. Tanya Dolata, High School English Teacher, as follows: 6 weeks Maternity Leave effective with the birth of her child, (anticipated due

date of 9/21/09,) with a return date of 11/2/09.

2. Brooke Slamka, Hinckley 5<sup>th</sup> Grade Teacher, as follows: 6 weeks Maternity Leave effective with the birth of her child (anticipated due date of 10/27/09,) with a return date of 12/8/09.

B. Change of Status – Certified

I recommend the Board of Education approve a change in status for Christie Boger, Hinckley Tutor to Hinckley Intervention Specialist – BA/Step 7 – \$47,328.00, effective with the 2009/2010 school year.

C. Classified Exempt Salaries 2009/2010

I recommend the Board of Education approve an hourly rate increase of 1.75% for all exempt classified employees for the 2009/2010 school year.

D. Employment – Classified

I recommend the Board of Education employ Karen Pokrandt, as a temporary Central Office Assistant, on an “as needed basis”, at her current hourly rate, effective June 19, 2009 through August 10, 2009.

E. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ Doug Perkins as the JV Baseball Coach, \$3802.00, with 0 years experience, for the 2008/2009 school year.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2009/2010 school year, on an “as needed basis”, (\* with the noted exception) as listed:

1. David Augustynovich – Sub Bus Driver - \$14.50 per hour
2. Jane Carsten – Sub Custodian - \$8.00 per hour
3. Jennifer Brenstuhl – Sub Custodian - \$8.00 per hour
4. \*Sue Foran – Sub Custodian - \$8.00 per hour – eff. 08/09 school year
5. Annelise Funfgeld – Sub Custodian - \$8.00 per hour
6. Jillian Koehler – Sub Custodian - \$8.00 per hour
7. Andrea Lawrence – Sub Custodian - \$8.00 per hour
8. Julie Parker – Sub Custodian - \$8.00 per hour
9. Jean Sudimak – Sub Custodian - \$8.00 per hour
10. Laura Vallen – Sub Custodian - \$8.00 per hour
11. James Van Deusen – Sub Bus Driver - \$14.50 per hour
12. Tim Webel – Sub Custodian - \$8.00 per hour

G. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Allison Bonhard – MS NJHS ½ time – 0 yrs - \$675.00
2. Jill Bouton – MS Faculty Manager 1 – 5 yrs - \$4,229.00
3. Kim Clendaniel – MS NJHS ½ time – 0 yrs – \$675.00
4. Kim Clendaniel – MS Robotics Coordinator – 0 yrs - \$1,350.00
5. Annette Cross – MS Ski Club – 17 yrs - \$2,429.00
6. Annette Cross – MS Student Council – 30 yrs - \$4,589.00
7. Annette Cross – MS Bowling Club – 17 yrs - \$2,429.00
8. Tracy Goebel – MS Drama Club Advisor – 0 yrs - \$1,710.00
9. Thomas Howell – Home Tutor - \$25.00 per hour
10. Marcy Hughes – MS Power of the Pen 7<sup>th</sup> – 7 yrs - \$1,350.00
11. Marcy Hughes – MS Power of the Pen 8<sup>th</sup> – 7 yrs \$1,350.00
12. Sarah Justik – Softball Volunteer - \$0
13. Emily Miller – MS Musical Director – 5 yrs - \$3,509.00
14. Doug Perkins – JV Baseball – 0 yrs. - \$3,802.00
15. Mark Raczynski – MS School Paper – 2 yrs - \$1,710.0
16. Maryann Rechner – MS Faculty Manager 2 – 4 yrs - \$3,509.00
17. William Turner – MS Jazz Band – 12 yrs - \$2,429.00
18. Don Warren – MS Drama/Musical Prod. Asst – 1 yr - \$1,350.00
19. Don Warren – MS After School Detention - \$25.00 per hour
20. Cathy Wilhelm – MS Yearbook Advisor – 20 yrs - \$2,789.00

H. Employment – Summer Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment on an “as needed basis” for the remainder of the 2008/2009 school year and for the 2009/2010 school year, as listed:

1. Peggy Hackett – Spec. Ed. Summer Program at current hourly rate
2. Lindsay Limperos – Home Tutor - \$ 25.00 per hour
3. Danielle Turner – Spec. Ed. Summer Program at \$8.00 per hour

I. Employment - Certified

I recommend the Board of Education employ the following certified individuals for the remaining 2008/2009 school year, as listed:

1. Jodi Rain – OGT Summer Instructor - \$30.00 per hour
2. Rebecca Lee – OGT Summer Instructor - \$30.00 per hour

J. Employment – Summer Supplemental

I recommend the Board of Education employ the following individuals for the 2009/2010 school year, as listed:

1. Vicki Boltja – Summer School – \$30.00 per hour
2. Donna Scranton – Summer School – \$30.00 per hour
3. Shay Hann – Spec. Ed. Summer Program at current hourly rate
4. Sharon Klaehn – Spec. Ed. Summer Program at current hourly rate

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn