

The regular meeting was called to order by Dr. Christopher at 7:00 P.M.

Roll Call: Mr. Petek, present; Mr. Kelly, present; Dr. Wingenbach, absent; Mr. Houska, present; Dr. Christopher, present.

The next regular meeting will be held on June 15, 2009 in the High School Media Center at 7:00 P.M.

ADDITION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF THE MINUTES 09-05-58

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Special Meeting held April 6, 2009 and the Regular Meeting held April 20, 2009, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 09-05-59

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the April 2009 Financial Report, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO RETURN ADVANCE FROM 300 ATHLETIC TO 001 GENERAL FUND 09-05-60

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education authorize the Treasurer to Return the Advance of the following fund:

<u>From</u>	<u>To</u>	<u>Amount</u>
300 Athletic	001 General Fund	\$13,200

Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FY09 APPROPRIATIONS – ADDENDUM #I 09-05-61

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education amend the FY 09 Appropriations, as presented in Addendum #I.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND 5 YEAR FORECAST WITH ASSUMPTIONS FOR FY09, FY10, FY11, FY12, AND FY13 – ADDENDUM #II 09-05-62

Mr. Petek, made a motion, seconded by Mr. Houska, that the Board of Education amend the 5 Year Forecast with Assumptions for FY09, FY10, FY11, FY12 and FY13, as presented in Addendum #II.

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

#### BOARD MEMBERS' AGENDA ITEMS

None

#### HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Silje Bjorgeengen, foreign exchange student from Norway, thanked the Board and staff for the opportunity to participate as a foreign exchange student. She has enjoyed her year at Highland.
- Laurie Boedicker introduced Rachael Gamin as the new orchestra director for grades 5 through 12. Rachael is looking forward to building the program and working with the students and staff.
- Pete Ulrich recognized the following Debate Team students who qualified for the state or national tournament.
  - Christopher Delozier placed seventh last year in the nation in the Student Congress debate competition held in Las Vegas, Nevada.
  - Henry Remington, Anne Druessedow, Jay Nemeth, Andrew Schriver, Ellen Wiencek, Jennifer Delozier, Melissa Erikson, and Erin Gallagher all qualified for the state tournament.
- Janet Hogue, Middle School Media Specialist, addressed retire/rehires and asked the Board to reevaluate and reconsider this practice.
- Cathy Aukerman introduced our new boys' basketball coach, Tom Harrington.

#### OLD BUSINESS

None

#### NEW BUSINESS

#### REVISION OF SKILLED MAINTENANCE TECHNICIAN JOB DESCRIPTION – ADDENDUM #III

This job description will be reviewed and adopted at the June 15, 2009 Board Meeting

#### SUPERINTENDENT'S AGENDA

#### FINANCIAL ADVISORY PANEL - DISCUSSION

- Mr. Rob Smykal, representing the 9 community representatives from four townships on the Financial Advisory Panel, spoke on the need for the district to seek additional operating funds. This panel was established in 2000, at the end of the first strategic plan, and meets quarterly, unless issues require more timely discussions. The focus of the panel has been to review the school financial schedule of revenue and expenses. The facts presented were:
  - Since 1998, the district has seen an increase of 1,000 students, and opened a new high school along with all related increased operating expenses.
  - Stated that this has been very impressive, since the district has been able to manage the expenses versus revenue, considering no new operating dollars have been received since 1998.
  - Said the expenses are now exceeding our revenue – This years deficit amount is \$2.4 million, and the 2009-10 school year will be more than \$3.8 million, with the balance being reduced to less than 2 months. Highland has been able to operate for 11 years without new money.
- The panel strongly recommends that the Board place a new operating levy on the ballot in the very near future. He said that while everyone is aware of the current economic conditions facing each of us, the panel is also sensitive to the idea of asking for additional funding.

- If a levy passed in 2009, it would result in a lower millage versus passing a levy in 2010. In the past, the district has been able to offer incremental levies as a way to reduce the impact on our homeowners.
- Enrollment and expenses are increasing, while our revenue is decreasing
- Highland has been rated an excellent and excellent with distinction school district for 9 consecutive years.
- Highland's per pupil spending is the lowest in Medina County
- During these difficult economic times, the time has come to ask the community for additional support to maintain our level of excellence, in order to offer our next generation a quality education.

After much discussion between the Board and the Financial Advisory Committee, Dr. Christopher said these recommendations will be taken strongly into consideration.

Mrs. Aukerman, along with the Board members, thanked the Financial Advisory Panel for their many hours of work in understanding the finances of the district, and encouraged any community member who may have a question about the finances of the district to contact the FAP, because they are a wonderful resource of information regarding this topic.

LIMITED ENGLISH PROFICIENCY (LEP) PRESENTATION – NANCY NIMMO, LINN SOMMERFELD AND STACIE RASTOK

Mrs. Aukerman stated at the local and state levels, a lot has changed regarding guidelines and procedures. The district is seeing many students whose main language is not English, and there is a growing need for resources to serve Limited English Proficiency.

Nancy Nimmo, Director of Special Needs, Medina County ESC, Linn Sommerfeld, District Consultant, Medina ESC, and Stacie Rastok, Hinckley Elementary Principal provided a presentation of LEP. LEP is any student who is born out of the country, speaks a language other than English, and can either comprehend, speak, read, or write little English. Presently, Hinckley has 12 students indentified as LEP students and receiving services, plus 6 additional students who are on the cusp. There will be a need for these services at all buildings, as this number will continue to grow countywide.

APPROVAL OF BLEACHER REPAIR SPECIFICATIONS – AUTHORIZATION TO BID 09-05-63

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve specifications for the Middle School and Granger Elementary bleacher repairs and grant authorization to bid, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 09-05-64

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education accept the following donations as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Local Schools	KENMAR	32 Tons Road Salt/ \$2,240

Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
09-05-65

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with the noted exceptions, as listed:

HIGH SCHOOL

- HS Track & Field – 5/19/09 – 6:30 PM – 8:30 PM – Cub Scout Olympics – Cub
- Scout Pack 3511 – Aaron C. Von Harten
- HS Cafeteria – 5/27/09 – 6:00 PM – 8:00 PM – Rugby Banquet – Rugby Club – Fred Warmbrodt
- HS Rugby Field – 6/8/09, 6/10/09, 6/12/09, 6/15/09, 6/17/09 & 6/19/09 – 9:00 AM – 11:00 AM – ACL Prevention Camp – Millennium Rehabilitation – Tim Hoynes

GRANGER ELEMENTARY

- GE Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Tuesday – September 2009 through May 2010 – 6:00 PM – 8:15 PM – Junior Girl Scout Meetings – GSNEO Troop 1366 – Michele Maruna

HINCKLEY ELEMENTARY

- HE Art Room – 2<sup>nd</sup> Thursday of each month – September 2009 through May 2010 – 3:30 PM – 5:00 PM – GSNEO/Brownie Troop 1394 – Monica Maglosky

SHARON ELEMENTARY

- SE Music Room – 6/22/09 – 6/26/09 – 9:00 AM – 12:00 PM – Community Education Classes – Mary Fran Kudla

Fees Not Waived

- HS Auditorium, Choir Room, Black Box – 6/8/09 – 6/11/09 from 12:00 PM – 6:00 PM & 6/12/09 from 5:00 PM – 10:00 PM – Rehearsals & Voice Performance – Kate Ilg's Voice Studio
- HS Auditorium, Black Box, Band Room, Choir Room, Practice Room – 6/15/09 - 6/18/09 from 3:00 PM – 9:00 PM – 6/19/09 from 5:00 PM – 10:00 PM – 6/20/09 from 12:00 PM – 10:00 PM – Medina Dance Center Recital – Jessica Franklin

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

ITEMS A THROUGH E 09-05-66

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, as presented:

- Membership Agreement with OHSAA for 2009/2010
- Community Education Director Agreement – Spring 2009
- Millennium Rehabilitation Agreement 2009/2010
- Autism Consultation Service Agreement
- C-FIT Program Agreement with Medina City Schools 2009/2010

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

## CONSENT AGENDA – PERSONNEL

### ITEMS A THROUGH P 09-05-67

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the following personnel items A through P, as presented.

Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

### EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS - ADDENDUM #IV

Approved the attached list of certified substitutes/home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC, in Addendum #IV.

### APPROVAL OF MATERNITY/PARENTAL LEAVE - CERTIFIED

Approved Maternity Leave for Mandi Myser, High School Physical Education Teacher, from her child's anticipated birth date of May 26, 2009, through the end of the 2008/2009 school year.

### REVISION OF MATERNITY/PARENTAL LEAVE - CERTIFIED

Approved a revision in the Maternity/Parental Leave for Amy Szyndler, High School Spanish Teacher, as follows: an extension of her Parental Leave to include the 2009/2010 school year.

### RETIREMENT - CERTIFIED

Accepted the retirement of the following certified individuals, effective June 1, 2009:

1. Fred Warmbrodt – High School Math Teacher – 34 Years
2. Patricia Zarych – High School Art Teacher – 24 Years

### RESIGNATION – CERTIFIED

Accepted the resignation of Lindsy Martin, Middle School IE Tutor, effective June 5, 2009.

### RESIGNATION - CLASSIFIED

Accepted the resignation of Kellylynn Faught, Bus Driver, effective June 4, 2009.

### EMPLOYMENT - CERTIFIED

Employed Rachel Gamin, as the District Orchestra Teacher, \$57,833.00, MA/Step 10, effective with the 2009/2010 school year.

### EMPLOYMENT - CLASSIFIED

Approved a new two-year contract for Stephen Glick, HS/MS Custodian, effective with the 2009/2010 school year.

### CHANGE IN STATUS - CLASSIFIED

Approved a change in status for Emily Kudla, from student worker at \$7.30 per hour, to substitute aide at \$8.00 per hour, effective June 8, 2009 for the remainder of the 2008/2009 school year.

EXTENDED TIME - CERTIFIED

Approved up to twenty (20) days extended time for Tom Lombardo, Varsity Football Coach, from June 5, 2009 through August 19, 2009, at his current per diem rate.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed basis” for the 2009/2010 school year, as listed:

1. Patrick Beck – Student Worker - \$7.30 per hour
2. April Burchett – Sub Aide - \$8.00 per hour
3. Emily Kudla – Sub Aide - \$8.00 per hour
4. Samantha Madonia - Student Worker - \$7.30 per hour
5. Anna McCarthy – Student Worker - \$7.30 per hour
6. Krysta Pesarchick – Sub Aide - \$8.00 per hour

EMPLOYMENT – SUMMER SUPPLEMENTAL

Approved supplemental contracts of employment for Summer School and Summer Literacy Camp 2009, \$30.00 per hour, on an “as needed basis” for the following:

- |                      |                      |                        |
|----------------------|----------------------|------------------------|
| 1. Jenny Brothers    | 12. Barbara Knerem   | 23. Rebecca Ryan       |
| 2. Christina DeCarbo | 13. Lauren Kugler    | 24. Kathy Salmonski    |
| 3. Timothy Dentler   | 14. Andrew Lynden    | 25. Mark Savoia        |
| 4. Rachel Eshbaugh   | 15. Joy Makin        | 26. Sandy Schilling    |
| 5. Cheryl Fields     | 16. Brian Marcelli   | 27. Julie Spaite       |
| 6. Violet Frye       | 17. Nicole McGaha    | 28. Amanda Spaulding   |
| 7. Katie Garman      | 18. Gina Miyamoto    | 29. Chaunette Sulzbach |
| 8. Jane George       | 19. Toni Montague    | 30. Kerry Trefz        |
| 9. Carol Grande      | 20. Nancy Nicholas   | 31. Don Warren         |
| 10. Alesci Hawkins   | 21. Kelly Powell     | 32. Donna Wolford      |
| 11. Terese Klucar    | 22. Jeffrey Rollyson |                        |

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Karen Rusnak, sub custodian, \$8.00 per hour, on an “as needed basis” for the remainder of the 2008/2009 school year and for the 2009/2010 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following on one-year limited supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Adam Snook – 9<sup>th</sup> Baseball Asst. Volunteer – \$0
2. Brett Ventura – HS Asst. Girls’ Track – 1 yr. - \$3,802.00

RESOLUTION OF NON-RENEWAL OF NON-CERTIFIED CONTRACTS OF EMPLOYMENT – ADDENDUMS # V and # VI

Approved the Resolutions of non-renewal of non-certified contracts of employment, as presented in Addendums #V and #VI.

RESOLUTION OF TERMINATION OF NON-CERTIFIED SUBSTITUTES – ADDENDUM #VII

Approved the Resolution of Non-Certified Substitutes, as presented in Addendum #VII.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 09-05-68

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to discuss collective bargaining, personnel, and Court Action required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Kelly, yes; Mr. Houska, Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 8:02 P.M.  
The Board came out of Executive Session at 10:27 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:28 P.M.

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President

\_\_\_\_\_  
Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)