

The regular meeting was called to order by Dr. Christopher at 7:00 P.M.

Roll Call: Mr. Petek, present; Mr. Kelly, present; Dr. Wingenbach, present; Mr. Houska, present; Dr. Christopher, present.

The next regular meeting will be held on Monday, March 16, 2009 at Sharon Elementary.

ADDITION(S) AND/OR DELETIONS TO THE AGENDA

Correction - Superintendent's Agenda – Item E – High School Out-of-State Trip – Dates incorrect – Changed to March 21-22, 2009

REPORT OF THE TREASURER

APPROVAL OF MINUTES 09-02-20

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Minutes of the Organizational Meeting and the Regular Meeting held January 13, 2009, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, abstained; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 09-02-21

Mr. Kelly made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the January, 2009 Financial Reports, as presented.

Mr. Kelly, yes; Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND THE FY09 APPROPRIATIONS – ADDENDUM #I 09-02-22

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education amend the FY09 Appropriations, as provided in Addendum #I.

Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND THE FIVE YEAR FORECAST WITH ASSUMPTIONS FOR FY09-FY13 – ADDENDUM #II 09-02-23

Mr. Petek made a motion, seconded by Dr. Wingenbach, that the Board of Education amend the Five Year Forecast with Assumptions, for FY09, FY10, FY11, FY12 and FY13, as provided in Addendum #II.

Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Dr. Deuber introduced the 4 new Title I Tutors at the Middle School - Rochelle Dewey, Helen Latkovic, Rebecca Ryan, and Rebecca Young.

OLD BUSINESS

ADOPTION OF REVISED POLICY – MODEL STUDENT ACCELERATION FOR ADVANCED LEARNERS – IKEB 09-02-24

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education Adopt the revised Policy – Model Student Acceleration for Advanced Learners - IKEB, as presented at January Board of Education Meeting.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

ATHLETIC BOOSTERS SIGNAGE PROPOSAL - DISCUSSION

- Dave Tarr, President of the Highland Athletic Boosters and Ginny Schneider presented a banner program to the Board of Education. The company that will be making the signs is Football.com @ \$300 per banner. A Lottery will be held for sign placement, with a recommendation for a logo and up to 6 words per sign, with a maximum total of 50-60 signs.
- Mrs. Aukerman and the Board will address the guidelines and amend current Board Policy.

APPROVAL OF ADOPTION OF SCHOOL CALENDAR FOR 2009/2010 AND 2010/2011 ADDENDUM # III 09-02-25

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education adopt the attached school calendars for the 2009/2010 and 2010/2011 school years, as presented in Addendum #III.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF ACT TEST ADMINISTRATION PAY RATES 09-02-26

Dr. Wingenbach made a motion, seconded by Mr. Petek, that the Board of Education establish the following rates of pay for ACT Test Administration, as listed:

1. Test Site Supervisor(s) - \$35.00 per hour
2. Test Administrator(s) - \$25.00 per hour

(Note – Highland will be reimbursed by ACT for approximately 80% of costs as a National Test Site.)

Dr. Wingenbach, yes; Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL DEBATE TEAM TRIP 09-02-27

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve a High School Debate Team trip to the Ohio High School Speech League State Tournament in Mason, Ohio leaving Thursday, March 5, 2009 and returning March 7, 2009, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL OUT-OF-STATE TRIP 09-02-28

Dr. Wingenbach made a motion, seconded by Mr. Kelly, that the Board of Education approve an out-of-state Added Attraction trip to Western Michigan University leaving Saturday, March 21, 2009 and returning Sunday, March 22, 2009, as presented.

Dr. Wingenbach, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 09-02-29

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
John Beck	High School Robotics Club	\$700.00
EBO Group	High School Robotics Club	\$2,000.00
Hinckley PTO	Hinckley Elementary	COSI Program/\$800.00
Hinckley PTO	Hinckley Elementary	Young Audiences Program/ \$1,600.00
Nowak Tour & Travel	Middle School	Robofest/\$70.00
Sharon Printing	Middle School	Robofest/\$100.00
Trillium Creek	Middle School	Robofest/\$100.00
Medical Resources	Middle School	Robofest/\$100.00
Jeneen Lapp, D.D.S.	Middle School	Robofest/\$70.00
Brooker Ins. Agency, Inc.	Middle School	Robofest/\$260.00
Douglas McLaughlin & Associates	Middle School	Robofest/\$100.00
Anonymous	Middle School	Robofest/\$100.00
Wolff Brothers Supply	Middle School	Robofest/\$70.00
Bil-Jac Foods, Inc.	Middle School	Robofest/\$260.00
Mr. & Mrs. Swartz	Middle School	Robofest/\$25.00

Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Wingenbach, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
09-02-30

Dr. Wingenbach made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees:

HIGH SCHOOL

- HS Gym, Cafeteria, Concessions – 3/7/09 – 7:30 AM – 2:00 PM – Robofest – Kim Clendaniel
- HS Gym – 2/28/2009 – 5:00 PM – 10:00 PM – Jump Rope Competition Show – Revere Heartbeats – Cheri Timura
- HS Cafeteria – 5/9/09 & 5/16/09 – 8:00 AM – 1:00 PM – Highland Youth Football Registration – Michael & Cheryl Treb

MIDDLE SCHOOL

- MS West Gym – 3/21/09 – 9:00 AM – 1:00 PM – Rube Goldberg Club Machine Contest – Shar Crutchley

SHARON ELEMENTARY

- SE Gym – Thursdays – 1/15/09 – 6/6/09 – 6:00 PM – 8:00 PM – Highland U-12 Travel Softball – Cherie Rininger

Dr. Wingenbach, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – AGREEMENTS/CONTRACTS – ITEMS A THROUGH C
09-02-31

Mr. Petek made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the Consent Agenda – Agreements/Contracts – Items A through C, as presented.

- LEECA Internet Service Provider Contract
- MCEC Service Agreement for 2009/2010
- Inter-District Special Education Cooperative Agreement

Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL – ITEMS A THROUGH H 09-02-32

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the Consent Agenda – Personnel – Items A through H, as presented.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # IV

Approved the attached list of certified substitutes and home tutors, as presented by the MCEC for the remainder of the 2008/2009 school year.

EMPLOYMENT – CERTIFIED

Employed the following certified individuals on one-year limited contracts of employment, as Middle School Title-I Tutors, 5.8 hours per day, effective February 2, 2009, for the

2008/2009 school year, as listed:

1. Roshelle Dewey – \$30.066 per hour – 0 years experience
2. Helen Latkovic – \$31.835 per hour – 4 years experience
3. Rebecca Ryan – \$30.066 per hour – 0 years experience
4. Rebecca Young – \$30.066 per hour – 0 years experience

RESIGNATION - CLASSIFIED

Accepted the resignation of Tammie Jackson, bus driver, effective 1/14/2009.

REVISION OF MATERNITY/PARENTAL LEAVE - CERTIFIED

Approved a revision in the Maternity/Parental Leave for the following certified employees:

1. Laura Franz, Sharon Elementary 3rd Grade Teacher, as follows: Sick Leave from 2/11/2009 through 3/2/09, Maternity Leave from 3/3/09 through 4/28/09 and Family Medical Leave for the remainder of the 2008/2009 school year.
2. Alicia Steinmetz, Sharon Elementary 5th Grade Teacher, as follows: Sick Leave from 3/2/09 through 3/7/09, Maternity Leave from 3/9/09 through 4/20/09 and Family Medical Leave from 4/27/09 through 5/1/09.

EMPLOYMENT - CERTIFIED

Employed Yang Zhang as the High School Chinese Mandarin Teacher, MA + 15/Step 0 years experience, \$41,916.00, 184 days per year, effective with the 2009/2010 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the 2008/09 school year, on an “as needed basis”, as listed:

1. Patricia Buell – Sub Bus Driver – \$14.50 per hour – effective 1/27/09
2. Kathy Duale – Sub Aide – \$8.00 per hour
3. Cassie Seth – Sub Aide – \$8.00 per hour
4. Brooke Held-Sudimak – Sub Custodian – \$8.00 per hour

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year limited contracts of employment, as Intervention Tutors, at \$25.00 per hour, for the remainder of the 2008/2009 school year, as listed:

- | | |
|-------------------|----------------------|
| 1. Cheryl Fields | 8. Joy Makin |
| 2. Violet Frye | 9. Gina Miyamoto |
| 3. Katie Garman | 10. Toni Montague |
| 4. Colleen Hyland | 11. Kelly Powell |
| 5. Kristen Knapik | 12. Brenda Skinner |
| 6. Barb Knerem | 13. Amanda Spaulding |
| 7. Lauren Kugler | 14. Donna Wolford |

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year supplemental contracts of employment for the 2008/2009 school year and the 2009/2010 school year, as listed:

1. N’ecole Ast – Summer School Teacher – \$30.00 per hour
2. Linda Ginesi – Summer School Teacher – \$30.00 per hour
3. Linda Ginesi – Home Tutor – \$25.00 per hour

4. Jeremie Hoop – Summer School Teacher – \$30.00 per hour
5. Dana Kenneley – Summer School Teacher – \$30.00 per hour
6. Brenda Skinner – Home Tutor – \$25.00 per hour
7. Kerry Trefz – Home Tutor – \$25.00 per hour

Mr. Kelly, yes; Mr. Petek, yes; Dr. Wingenbach, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 09-02-33

Dr. Wingenbach made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to discuss personnel and negotiation matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Dr. Wingenbach, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board went into Executive Session at 7:52 P.M.
The Board came out of Executive Session at 9:25 P.M.

ADJOURNMENT

Will all in agreement, the meeting was adjourned at 9:26 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)