

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 17, 2009  
7:00 P.M.  
High School Cafeteria

A G E N D A

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 16, 2009 at Sharon Elementary
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletions to the Agenda
- V. Report of the Treasurer
  - A. It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and the Regular Meeting held January 13, 2009, as presented.
  - B. It is recommended that the Board of Education approve the January, 2009 Financial Reports, as presented.
  - C. It is recommended that the Board of Education amend the FY09 Appropriations, as provided in Addendum #I.
  - D. It is recommended that the Board of Education amend the Five Year Forecast with Assumptions, for FY09, FY10, FY11, FY12 and FY13, as provided in Addendum #II.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Adoption of revised Policy – Model Student Acceleration for Advanced Learners – IKEB, as presented at January Board of Education Meeting.
- IX. New Business – None
- X. Superintendent's Agenda
  - A. Discussion Item – Athletic Boosters Signage Proposal

- B. Adoption of School Calendar for 2009/2010 and 2010/2011 – Addendum # III

I recommend the Board of Education adopt the attached school calendars for the 2009/2010 and 2010/2011 school years, as presented.

- C. ACT Test Administration Pay Rates

I recommend the Board of Education establish the following rates of pay for ACT Test Administration, as listed:

1. Test Site Supervisor(s) - \$35.00 per hour
2. Test Administrator(s) - \$25.00 per hour

(Note – Highland will be reimbursed by ACT for approximately 80% of costs as a National Test Site.)

- D. Approval of High School Debate Team Trip

I recommend the Board of Education approve a High School Debate Team trip to the Ohio High School Speech League State Tournament in Mason, Ohio leaving Thursday, March 5, 2009 and returning March 7, 2009, as presented.

- E. Approval of High School Out-of-State Trip

I recommend the Board of Education approve an out-of-state High School Jazz Choir trip to Western Michigan University leaving Saturday, March 21, 2009 and returning Sunday, March 22, 2009, as presented.

- F. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Robotics Club	John Beck	\$700.00
High School Robotics Club	EBO Group	\$2000.00
Hinckley Elementary	Hinckley PTO	COSI Program/\$800.00
Hinckley Elementary	Hinckley PTO	Young Audiences Program \$1600.00
Middle School	Nowak Tour & Travel	Robofest/\$70.00
Middle School	Sharon Printing	Robofest/\$100.00
Middle School	Trillium Creek	Robofest/\$100.00
Middle School	Medical Resources	Robofest/\$100.00
Middle School	Jeneen Lapp, D.D.S.	Robofest/\$70.00
Middle School	Brooker Ins. Agency, Inc.	Robofest/\$260.00
Middle School	Douglas McLaughlin & Associates	Robofest/\$100.00
Middle School	Anonymous	Robofest/\$100.00
Middle School	Wolff Brothers Supply	Robofest/\$70.00
Middle School	Bil-Jac Foods, Inc.	Robofest/\$260.00
Middle School	Mr. & Mrs. Swartz	Robofest/\$25.00

G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Gym, Cafeteria, Concessions – 3/7/09 – 7:30 AM – 2:00 PM – Robofest – Kim Clendaniel
- HS Gym – 2/28/2009 – 5:00 PM – 10:00 PM – Jump Rope Competition Show – Revere Heartbeats – Cheri Timura
- HS Cafeteria – 5/9/09 & 5/16/09 – 8:00 AM – 1:00 PM – Highland Youth Football Registration – Michael & Cheryl Treb

Middle School

- MS West Gym – 3/21/09 – 9:00 AM – 1:00 PM – Rube Goldberg Club Machine Contest – Shar Crutchley

Sharon Elementary

- SE Gym – Thursdays – 1/15/09 – 6/6/09 – 6:00 PM – 8:00 PM – Highland U12 Travel Softball – Cherie Rininger

**CONSENT AGENDA – AGREEMENTS/CONTRACTS**

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. LEECA Internet Service Provider Contract
- B. MCESC Service Agreement for 2009/2010
- C. Inter-District Special Education Cooperative Agreement

**CONSENT AGENDA – PERSONNEL**

- A. Employment – Certified Substitutes/Home Tutors – Addendum # IV

I recommend the Board of Education approve the attached list of certified substitutes and home tutors, as presented by the MCESC for the remainder of the 2008/2009 school year.

- B. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment, as Middle School Title I Tutors, 5.8 hours per day, effective February 2, 2009, for the 2008/2009 school year, as listed:

1. Roshelle Dewey – \$30.066 per hour – 0 years experience
2. Helen Latkovic – \$31.835 per hour – 4 years experience
3. Rebecca Ryan – \$30.066 per hour – 0 years experience
4. Rebecca Young – \$30.066 per hour – 0 years experience

C. Resignation – Classified

I recommend the Board of Education accept the resignation of Tammie Jackson, bus driver, effective 1/14/2009.

D. Revision of Maternity/Parental Leave – Certified

I recommend the Board of Education approve a revision in the Maternity/Parental Leave for the following certified employees:

1. Laura Franz, Sharon Elementary 3<sup>rd</sup> Grade Teacher, as follows: Sick Leave from 2/11/2009 through 3/2/09, Maternity Leave from 3/3/09 through 4/28/09 and Family Medical Leave for the remainder of the 2008/2009 school year.
2. Alicia Steinmetz, Sharon Elementary 5<sup>th</sup> Grade Teacher, as follows: Sick Leave from 3/2/09 through 3/7/09, Maternity Leave from 3/9/09 through 4/20/09 and Family Medical Leave from 4/27/09 through 5/1/09.

E. Employment – Certified

I recommend the Board of Education employ Yang Zhang, as the High School Chinese Mandarin Teacher, MA + 15/Step 0 years experience, \$41,916.00, 184 days per year, effective with the 2009/2010 school year.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/09 school year, on an “as needed basis”, as listed:

1. Patricia Buell – Sub Bus Driver – \$14.50 per hour – effective 1/27/09
2. Kathy Duale – Sub Aide – \$8.00 per hour
3. Cassie Seth – Sub Aide – \$8.00 per hour
4. Brooke Held-Sudimak – Sub Custodian – \$8.00 per hour

G. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited contracts of employment, as Intervention Tutors, at \$25.00 per hour, for the remainder of the 2008/2009 school year, as listed:

- |                   |                      |
|-------------------|----------------------|
| 1. Cheryl Fields  | 8. Joy Makin         |
| 2. Violet Frye    | 9. Gina Miyamoto     |
| 3. Katie Garman   | 10. Toni Montague    |
| 4. Colleen Hyland | 11. Kelly Powell     |
| 5. Kristen Knapik | 12. Brenda Skinner   |
| 6. Barb Knerem    | 13. Amanda Spaulding |
| 7. Lauren Kugler  | 14. Donna Wolford    |

H. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment for the 2008/2009 school year and the 2009/2010 school year, as listed:

1. N'ecole Ast – Summer School Teacher – \$30.00 per hour
2. Linda Ginesi – Summer School Teacher – \$30.00 per hour
3. Linda Ginesi – Home Tutor – \$25.00 per hour
4. Jeremie Hoop – Summer School Teacher – \$30.00 per hour
5. Dana Kenneley – Summer School Teacher – \$30.00 per hour
6. Brenda Skinner – Home Tutor – \$25.00 per hour
7. Kerry Trefz – Home Tutor – \$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

- A. Personnel
- B. Negotiations

XII. Adjourn