

The Regular Meeting was called to order by Mr. Dan Petek, President at 7:00 P.M.

Roll Call: Mrs. Thomas, present; Dr. Christopher, present; Mr. Kelly, absent; Mr. Houksa, present; Mr. Petek, present.

The next Regular Meeting will be held on December 12, 2011 at Granger Elementary at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 11-11-145

Mrs. Thomas made a motion, seconded by Dr. Christopher that the Board of Education approve the Minutes of the Regular Meeting held on October 17, 2011, as presented.

Mrs. Thomas, yes; Dr. Christopher, yes; Mr. Houska, yes; Mr. Petek, yes.

Motion carried.

APPROVE FINANCIAL REPORTS 11-11-146

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education approve the October 2011 Financial Reports, as presented.

Dr. Christopher, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

APPROVE PAYMENT TO BUCKEYE LOCAL SCHOOL DISTRICT 11-11-147

Mrs. Thomas made a motion, seconded by Mr. Houska that the Board of Education approve payment of \$21,942.37 to the Buckeye Local School District for Highland's proportionate share of the costs associated with the Special Education Compact.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes; Mr. Petek, yes.

Motion carried.

APPROVAL TO AMEND FY 2012 APPROPRIATIONS – ADDENDUM #I 11-11-148

Mrs. Thomas made a motion, seconded by Dr. Christopher, that the Board of Education amend the Fiscal Year 2012 Appropriations, as presented in Addendum # I.

Mrs. Thomas, yes; Dr. Christopher, yes; Mr. Houska, yes; Mr. Petek, yes.

Motion carried.

APPROVE RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR - ADDENDUM # II 11-11-149

Dr. Christopher made a motion, seconded by Mr. Houska that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

Dr. Christopher, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

ATHLETIC FACILITIES

- Joe Kohmann, Sharon Township resident, spoke about the need to update the athletic facilities and offered his help to lead the fundraising efforts in this initiative. As a parent and community member, he stated the current condition of the football field is unsafe for the players and embarrassing compared to other school district's facilities. Mr. Kohmann is the CFO and Treasurer at Westfield Group Insurance and Bank and has a background in finance. He also has experience fundraising in many different areas. The Board expressed their excitement about this venture and endorsed Mr. Kohmann's desire to lead the fundraising effort. Mr. Kohmann will organize volunteers, assess the needs, and help to develop fundraising efforts while working closely with the Administration and Board.
- Mrs. Aukerman said the first step would be to establish a Foundation, possibly the Highland Stadium Foundation, as an umbrella to start to raise funds. When the High School drawings were done dating back to 2003-04, preliminary plans for the property South of the High School did show a stadium and tennis courts.
- Mr. Kohmann's desire is to work with the Administration to make sure it fits the needs; gather community help to start the Foundation; and communicate to the public so collectively we can hear back from them to help identify the needs.
- Mrs. Aukerman made it very clear that there will be no levy dollars spent to build a new stadium.
- Mr. Houska added the current stadium is also a safety concern for parking, the bleachers and the field.
- Mr. Kohmann said while there is no good time to do this, it is the right time to test the waters.
- Mrs. Aukerman thanked Mr. Kohmann for his generosity to start this endeavor.

- Chris Karwowski, Sharon resident, provided information to the Board back in the Spring regarding the Cleveland Scholarship Foundation and requested feedback.
- Mrs. Aukerman said we did follow up and meet with the Foundation and determined there would be additional costs associated with this program for the District.
- Mr. Addis, High School Principal said next school year he would like to attend meetings at other districts to see what other schools are doing.
- Mr. Karwowski also asked to re-visit a topic he brought to the Board regarding the Trimester program for schools.
- Mrs. Aukerman said we are currently studying our grades and grade point spread, and at this time, a Trimester program at Highland is not currently under consideration.

- Marcia Karwowski, Sharon resident, said her son was out of school for 3 weeks, and wanted to thank Mr. Addis and his staff for the communication back and forth and the help he received to get caught up on his homework. She also re-visited the number of days off each year and said it is ridiculous and that her foreign exchange student loves it that there is no school so frequently at Highland as compared to his home country.
- Mrs. Aukerman said next year all school districts in Medina County with the exception of Wadsworth will be on the County calendar, and that there will be sporadic days off for professional development and waiver days for Highland.

OLD BUSINESS

None

NEW BUSINESS

RECOGNITION OF TARA QUINN AS AN OHIO SCHOOL BOARD ASSOCIATION 2011 MEDIA HONOR ROLL RECIPIENT

Mr. Petek read a prepared statement and on behalf of the Highland School Board, recognized and congratulated Tara Quinn from the Sun Newspapers as this year's Media Honor Roll Recipient.

SUPERINTENDENT'S AGENDA

POWERPOINT PRESENTATION OF HB 153 AND PERFORMANCE INDEX RANKING

Mrs. Aukerman provided a brief update on HB 153 as it relates to the new ranking system that will soon be in place. Information was recently put out by the State illustrating current school district performance index scores and cost per pupil information.

Highland's overall State P.I. ranking is 84th out of 936; Highland High School is 66th out of 736 high schools; Highland Middle School is 76th out of 643 middle schools; and Sharon, Granger and Hinckley are 173, 363, and 453 out of 1,745 elementary schools that actually have third, fourth, and fifth graders. Highland is also ranked 2nd in the County.

APPROVAL OF HIGHLAND LATCHKEY RATES FOR 2012 11-11-150

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education approve the following rates for the Highland Latchkey Program, effective January 2012, as listed:

- \$8.00 Per Day A.M. or P.M.
- \$16.00 Per Day Both Sessions
- \$40.00 Per Week A.M. or P.M.
- \$80.00 Per Week Both Sessions

Dr. Christopher, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

APPROVAL OF OUT-OF-STATE TRIP 11-11-151

Mr. Houska made a motion, seconded by Dr. Christopher, that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C. leaving on May 30, 2012 and returning on June 1, 2012.

Mr. Houska, yes; Dr. Christopher, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 11-11-152

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Granger Elementary	Sandy Ranftl	\$300.00/Art & Craft Supplies
Hinckley Elementary	Various Hinckley Families	\$273.00/Folding Chairs
Hinckley Elementary	Kim Colassanti	\$12.00/Latchkey Puzzles
Sharon Elementary	Sharon PTO	\$145.40/1 st Gr. Technology
Sharon Elementary	Sharon PTO	\$206.91/Art Cart
Sharon Elementary	Sharon PTO	\$421.80/Leadership T-shirts
Sharon Elementary	Sharon PTO	\$496.27/Classroom Area Rugs
Highland High School	Holland & Muirden	\$100.00/Speech & Debate Club
Highland School District	Chorey Howell & Walmart	\$100.00/School Supplies
Highland Athletics	Michael & Cheryl Treb	MS Football Jerseys
Highland Athletics	John Carriero & Vic Zamlen	MS Football Jerseys

Dr. Christopher, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

APPROVE APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 11-11-153

Mrs. Thomas made a motion, seconded by Dr. Christopher, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Auditorium – Sunday – 11/6/11 – 5:00 P.M. – 8:00 P.M. - Final Dance Rehearsal – Emily Miller
- HS Practice Field/South of HS Parking Lot – Tuesdays & Thursdays – 10/18/11 – 11/29/11 – 3:30 P.M. – 5:30 P.M. – Rugby Practice – Brigitte Ford
- HS Practice Field/South of HS Parking Lot – Wednesdays – 11/12/11, 11/9/11 & 11/16/11 – 3:00 P.M.– 5:00 P.M. – Rugby Practice – Fred Warmbrodt
- HS Practice Room #1 – Thursdays – During School Year – 8:30 A.M. – 3:30 P.M. – Voice Lessons – Kate Ilg
- HS B230 – Wednesdays – During School Year – 2:30 P.M. – 4:00 P.M. – Sign Language Club – Shellie Bush
- HS Both Gym – Sundays – 11/27/11 – 2/5/12 – 11:00 A.M. – 5:00 P.M. – Highland Youth Wrestling – Mike Houska

HINCKLEY ELEMENTARY

- HE Cafeteria & Front Courtyard – Tuesday – 10/18/11 & Wednesday – 11/9/11 – 3:35 P.M. – 4:30 P.M. – Cub Scout Den 7 Meetings – Nicole Beleske
- HE Gym – Fridays – 1/6/12 – 3/30/12 – 5:30 P.M. – 7:15 P.M. – Indoor Baseball Training – Ryan Meikle
- HE Gym – Mondays – 1/9/12 – 4/2/12 – 6:00 P.M. – 8:30 P.M. – Indoor Soccer Practice – KL Madden

SHARON ELEMENTARY

- SE Room 10 – Mondays & Wednesdays – 10/17/11 – 3/14/12 – 3:30 P.M. – 5:15 P.M. – Robotics – Marcia Karwowski/Lincoln Dickerson/Carrie Kalina
- SE Cafeteria – 1st & 3rd Thursdays – During School Year – 3:30 P.M. – 4:30 P.M. – Girl Scout Meetings – Amy Crandall

Fees Not Waived

- MS West Gym – Thursdays – 11/17/11 – 3/29/12 – 9:00 P.M. – 10:00 P.M. – Highland Men's Basketball League – David Haller
- HS Room F404 – Tuesday – 1/3/12 through Thursday – 1/12/12 – 2:35 P.M. – 5:35 P.M. – Pro Driving School – Lloyd Florian
- HS Both Gym – Sundays – 11/27/11 – 2/5/12 – 11:00 A.M. – 5:00 P.M. – Highland Youth Wrestling – Mike Houska – **Custodial Costs**

Mrs. Thomas, yes; Dr. Christopher, yes; Mr. Houska, yes; Mr. Petek, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 11-11-154

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements for the 2011/2012 school year, Items A through C, as presented:

- Agreement with Maxim Healthcare Services, Inc.
- Highland Community Education Agreement – Fall 2011
- Agreement with General ASP for AppliTrack Services

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes; Mr. Petek, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 11-11-155

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopt the attached list of certified substitutes/home tutors for use for the 2011/2012 school year, as submitted by the MCECSC.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2011/2012 school year, as listed:

- Shenan Jones, Sharon Aide, Step 2/0 year's experience, \$13.81 per hour, 2 hours per day, effective 10/20/11K
- Kathy Krejci, District Wide Latchkey Assistant, on an "as needed basis", at her current hourly rate, effective 10/21/11

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved Maternity/Family Medical Leave for the following certified employees:

- Julie Boggs, Hinckley 4th Grade Teacher, effective with the birth of her child, (anticipated due date of 2/13/12), followed by Family Medical Leave, with a return date of 5/7/12.
- Emily Kaplack, Granger 3rd Grade Teacher, effective with the birth of her child, (anticipated due date of 2/7/12), with a return date of 3/21/12.

REVISION OF FAMILY MEDICAL LEAVE – ADMINISTRATIVE

Approved a revision in the Family Medical Leave for LeAnn Gausman, Middle School Assistant Principal from 10/18/11 through 12/16/11, to 10/18/11 through 12/9/11, with a return date of 12/12/11.

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignation of Ed Marquette as MS Jazz Band Director.

RESIGNATION – CLASSIFIED SUBSTITUTE

Accepted the resignation of Cindy Wiswesser, as sub cook, effective immediately.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an "as needed basis" for the 2011/2012 school year:

- Kim Ginley – Sub Aide – \$8.00 per hour – effective – 10/26/11
- Jacqueline Goodwin – Sub Aide - \$8.00 per hour – effective 11/3/11
- Teresa Knyszek – Sub Aide - \$8.00 per hour
- Christine Koehler – Sub Aide – \$8.00 per hour – effective – 10/28/11
- Marlene Ward – Sub Aide - \$8.00 per hour

CHANGE OF STATUS – CO-CURRICULAR/SUPPLEMENTAL

Approved a change of status for the following coaches' supplemental contracts:

- Rebecca Bixby – HS Asst Volleyball Coach from 1 yr to 3 yrs experience

- Kevin Bowers – HS Asst Football Coach from 0 yrs to 5 yrs experience
- Don Filips – MS Asst Football Coach from volunteer to 10 yrs experience

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2011/2012 school year, as listed:

- Rebecca Bixby – HS Asst Basketball Coach Girls – 0 yrs – \$4,389.00
- Rachel Gamin – HS Asst Drama/Musical Production – 3 yrs – \$2,148.00
- Andy Gopp – MS Basketball Coach 7th Girls – 5 yrs – \$4,389.00
- Bruce Hulme – HS Asst Wrestling Coach – 19 yrs – \$5,883.00
- April Kossman – HS Flag Girl Advisor – 3 yrs – \$2,148.00
- Paul Lushes – MS Basketball Coach 8th Girls – 9 yrs – \$4,389.00
- Kyle Milano – HS Asst Basketball Coach – 1 yr – \$4,389.00
- Jeff Pietrowski – HS Asst Football Coach Volunteer – \$0
- Lisa Reynolds – HS Head Tennis Coach Girls – 8 yrs – \$5,136.00
- Lisa Reynolds – HS Head Tennis Coach Boys – 8 yrs – \$5,136.00
- Brenda Skinner – Home Tutor – \$25.00 per hour
- Jason E. Smith – HS Asst Band Director – 0 yrs – \$3,642.00
- Jason E. Smith – MS Jazz Band Director – 0 yrs – \$1401.00
- Tim Snook – HS Faculty Manager ½ time – 8 yrs – \$3,315.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Dr. Christopher, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:46 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)