

Highland Middle School

PTO Meeting Minutes

October 3, 2011

1. Call to Order

President Annette Wissel called to order the regular meeting of the Highland Middle School PTO at 9:05am, Monday October 3rd, 2011 in the Student Library.

Annette welcomed everyone to the meeting and extended a gratitude of thanks to the following:

Debbie Mall - 6th Grade Open House (PTO table)
Cheryl Treb - 7th and 8th Grade Open House (PTO Table)
Kathy Hoose - Hospitality (provided drinks and snacks) for both Open Houses
Kelley Welch - New to the District Student Lunch
Gail Kelly - Butterbraid Fundraiser (and all of the other volunteers who came in and helped pack orders)
Kathy Hoose and Team - Parent Teacher Conference Dinner
Cheryl Treb - Activity Night

Volunteers are the backbone of everything the PTO does, and we can't thank them enough for their time and effort.



2. Roll Call

The following persons were present: Sharon McFadden, Debbie Prescenzi, Laura Adams, Laura Siliko, Eve Smith, Lori Bowers, Lisa Fousek, Gail Kelly, Cheryl Treb, Dr. Deuber, Angela Chesnick, Maureen Fraganoli, Annette Wissel, Debbie Mall, Anka Wienczek, Kathy Hoose (names acquired from sign-in sheet).

3. Approval of minutes from last meeting

Debbie Mall was filling in for Ann Murphy as Secretary. Debbie read the minutes from the Aug/Sept meeting. Gail Kelly motioned to approve the minutes and it was second by Laura Siliko.

4. Treasurer's Report

Anka gave an update on the PTO Budget. Laura Siliko motioned to approve the Treasurer's Report and it was second by Eve Smith (a copy of the budget is available upon request, ankawiencek@roadrunner.com).

5. Principal's Report

- The Board of Education discussed a district wide grading scale change. A committee will be formed to research this. To read more about this go to <http://akron.com/akron-ohio-education-news.asp?aID=13668>
- On behalf of the teachers Dr. Deuber thanked Kathy Hoose and her volunteers for providing the teachers with dinner at the parent/teacher conferences.
- The current roof project is complete. However, there is a leak over the east gym and that will need repairs.
- Highland Middle School had a security audit. A security audit ensures the highest level of safety for our students, faculty, staff and:
 - *Evaluates the preparedness of our crisis management plan;*
 - *Assists in the improvement of our plan;*
 - *Facilitates planned life saving responses in the event of a crisis.*

The building and procedures were thoroughly evaluated by National School Safety and Security Services. They were very impressed with everything.

- Kathy Aukerman is researching wireless hubs for the entire district.
- The Board of Education is working in conjunction with University Hospitals/Sharon Family Physicians in training all staff on the AED (Automated External Defibrillator). This is a portable electronic device that can audibly prompt and deliver an electric shock that will disrupt or stop the heart's dysrhythmic electrical activity. According to the American Heart Association, CPR rescue attempts using electric defibrillation or AED's improves survival rates by as much as 49%. Currently the Highland Middle School has 3 AED's on site.
- The fifth Annual Student-Sponsored Blood Drive will be held on NEOEA Day October 14th at Highland Middle School and Granger Elementary School. It will be set up in the West Gym from 1-7 p.m. School will not be in session. We currently have 35 donors scheduled, with a goal of 51 pints. To make an appointment visit www.givelife.org
- Picture re-take day is scheduled for October 12th
- Dr. Deuber presented some ideas for the PTO to consider purchasing for the school:
 - Netbooks *A netbook is a mini-laptop computer designed for mobility, wired and wireless online access, word processing and general office applications*
 - Improvement of recess area
 - New Greenhouse

Dr. Deuber has been approached by 6th grade students with suggestions for the 2nd Court Yard area outside the 8th grade wing. He will consult with Student Council and have them research student ideas/suggestions.

6. Old Business

-None at this time

7. New Business

Playground - Cheryl Treb researched a possible pavilion to enhance the recess area, in the grassy area behind the split rail fence along the student "drop off/pick up". Not only would it provide shelter for the students, but it could be utilized by teachers for certain class activities.

She received a quote for a 30x40 shingle roof (\$19,457) or a metal roof (\$17,375) pole barn style, concrete flooring, 10ft(H). It was agreed that this is a worth while endeavor, but other quotes should be obtained. Cheryl agreed to acquire more quotes for next months PTO meeting.

7th Grade - Parents at the PTO meeting inquired about compensation for missing the 6th grade camp trip last year because of the levy cuts. Dr. Deuber was understanding of their concerns but rescheduling a camp trip is not feasible. However, suggestions have been consider to extend their 8th grade field trip to Washington DC, add additional stops such as Hershey Park or a stop in Philadelphia.

Dr. Deuber also said they are researching possibly changing the DC trip from the end of the year in May to the beginning of the school year in October.

8. Committee Reports/Updates

Butter Braid Sale: Gail Kelly reported that the sale netted \$8,600 in profit! They awarded the students for their efforts by doubling the amount of prizes which included multiples of the following: free admission to Activity Night, \$20 gift cards and Itune Gift Cards. They also had extra pumpkins rolls. It was decided that they would be donated to Hospitality and used as needed. This is Gail Kelly's last year as the Butter Braid Coordinator. Kathy Hoose has agreed to take over for next year. ***Thank you Gail for coordinating this, year after year, and with such great success!!!***

Activity Night: Annette Wissel reported that the first Activity Night was FANTASTIC! They had a total of 485 students!!!! 121 were awarded with free entry, 365 were sold at presale. A big thanks goes out to students and parents for buying the presale bands. It helps tremendously at drop-off, especially when the weather is cold.

<u>INCOME</u>		<u>EXPENSES</u>	
Thursday Pre-Sale	\$ 510.00	Disc Jockey	\$ 325
Friday Pre-Sale	\$1,291.35	Pizza	\$100
Cafeteria Sales	\$1,022.55	Sam's Club	\$ 300
<i>TOTAL (rounded)</i>	<i>\$2,824.00</i>	Prizes	\$ 75
		Ice	\$ 22
		Wristbands for presale	\$ 340
		Gift Cards as prizes	\$ 30
		New Games	\$ 43
		Petty Cash (Gift Cards for parking lot volunteers Money for new games	\$ 100
		<i>TOTAL (rounded)</i>	<i>\$1,485.00</i>

We are looking for someone who would be willing to store the games, bring them back on Activity Night and hand them out, along with instructions. If you are able to volunteer, please contact Annette Wissel Wissel4a@aol.com.

The next Activity Night is Friday November 11th. If you would like to volunteer contact Annette Wissel Wissel4a@aol.com.

Hospitality: Kathy Hoose reported on the September 28th Parent/Teacher Conference Night. It went very well. They had plenty of food and plenty of volunteers. The next conference night is October 6th and they are planning on bringing in Pasta & Chicken from Dominic's.

If you would like to volunteer at Conference Night contact Kathy Hoose gkhoose@aol.com.

It was also suggested that the PTO purchase coffee for the Teachers Lounge. This would fall under Hospitality, and be taken from that budget. Anka offered to go to Sam's Club and purchase the coffee.

Blood Drive: Debbie Mall reported for Gina Rogers regarding the October 14th Blood Drive. Gina has almost all of her volunteers and has plenty of baked goods. She will send out one more email.

If you would like to volunteer at the Blood Drive contact Gina Rogers mr31899@yahoo.com

Landscaping: Coordinator for Landscaping, Diane Soldat was not at the meeting but sent her committee update via email:

We will be having a fall cleanup work day soon. I talked to Jenny and she can work it out with Dr. Deuber if the students will be involved. As far as requests, I don't know if Jenny has heard back from some of the teachers. She was asking if they could use anything out there that would enhance their use of the courtyard. Right now we're just maintaining it and replacing plant materials as necessary, so there's not much going on at our end. If the teachers tell us something that they would like out there, then things could change as far as needing to purchase something or if a new project comes up.

If you would like to volunteer with the Landscaping committee contact Diane Soldat deesoldat@msn.com.

9. Adjournment

At 10:28, Kathy Hoose motioned for the meeting to adjourn and it was second by Laura Siliko.

Next Meeting will be Monday November 7th at 9:00 am

Minutes submitted by: Debbie Mall (Substitute for Ann Murphy)