

### Classified Substitute Aides

Qualifications: High School Diploma or GED required. This person will also need to obtain background checks and a certificate from the State of Ohio to serve as an aide.

Job Duties: Perform designated/assigned duties, related to the school's daily student routine, which may include office, lunch room, playground, library, Special Education and other classroom settings. A strong work ethic, flexibility, and positive interactive abilities with students and staff are required.

Compensation: \$8.00 per hour on an as needed basis.

Interested parties should:

- complete a job application, which is available on the Highland web site, [www.highlandschools.org](http://www.highlandschools.org), Departments/Personnel/Job Postings;
- obtain background checks and aide certification by contacting the Medina County Educational Service Center, 124 W. Washington St., Medina, Ohio 44256, 330-723-6393, extensions 127 or 140; and
- submit the aforementioned items to the Highland Board of Education, 3880 Ridge Road, Medina, Ohio 44256, 330-239-1901, extension 1217.

Highland Local School District is an equal opportunity employer. The Highland Local School District does not discriminate on the basis of race, national origin, sex, disability, or age in its employment practices.