

SHARON ELEMENTARY PTO Volunteer sign-UP Sheet 2011-2012

It is volunteer time again! We need your assistance to help make this school year a great one for our children! Below are the activities that you can assist with this year and the estimated time schedule/commitment for each. Please indicate the activities that you are interested in on the final page and return to your child's (children's) teacher by Friday, September 2, 2011. You can keep the other pages for your personal calendar. Volunteer Training for the new volunteers will be held on September 29, 2011 from 1:30-2:30 pm in the library. Although you may receive multiple Volunteer Sign-Up Sheets, please complete only one and include information for all your children at Sharon Elementary on that one sheet. If you have any questions or concerns, please contact the Sharon PTO Volunteer Coordinator, Carrie Silver at silverjay@adelphia.net or 330-239-2526, or the school office. Thanks!!

COMMITTEE	TIME COMMITMENT	DESCRIPTION
"Ad Hoc" Volunteer	Flexible	Occasionally there is an unanticipated short-term need for volunteers. When this occurs you may be called (with as much notice as possible) and of course, you can always say "no" if the timing is not right.
Art Committee	Flexible	Lee Palencar, SE art teacher, needs volunteers to help with rosters, photograph/scan student artwork for display on Art Sonia- the world's largest online art museum, choose/mount/hang artwork for Art on a Wire - Sharon's spring art exhibition, and various community outreach ideas.
Basket Fundraiser	November 1, 3, 10, 2011	Gather donated items and arrange into attractive themed baskets. Help sell raffle tickets during conferences.
Beach Day	January 27, 2012	Assist with noontime beach party to help students overcome the winter blahs- loads of fun!
Blood Drive	October 21, 2011 March 23, 2012	Help organize Red Cross Pint Size Hero Blood Drive for adults in the community.
Book Bingo	February 3, 2012	Help set up cards and assist children with playing Bingo.
Book Room Helper	Weekly	Work with Mrs. Frye and Mrs. Kudla to help teachers gather and return book room books.
Book Swap	February 15-16, 2012	Help organize donated books and assist students as they "swap" different books.
Bulletin Boards	Monthly	Help put up bulletin board displays in the hallways.
Cafeteria	Weekly	Supervise children, help open containers, clean tables, etc.
Clinic	Weekly	NO MEDICAL TRAINING NECESSARY - just a desire to help children with some TLC, bandages, and ice packs. Your schedule requirements can be accommodated. Help during VISION SCREENING in the fall.
Copy Center	Weekly	Help staff the copy room to assist teachers with copy needs.
COSI	March 14, 2012	Hands-on volunteer help for all day science assembly and activities.
Fall Festival	November 5, 2011	Help with food, publicity, set-up clean-up etc., for fabulous family fun festival.
5 th grade assembly/lunch	June 5, 2012	Fourth grade parents coordinate, set-up, serve, and clean-up for program and lunch.
5 th grade last day	June 6, 2012	Help plan, set-up, assist and clean-up final day activities to celebrate 5 th graders' "graduation" to Middle School.

Garden Committee	Flexible	Help during fall and spring to weed, plant, and tend to school garden.
Holiday Shoppe	November 28-30, 2011 December 1-2, 2011	Help set-up Monday and Tuesday, assist children Wednesday, Thursday, and Friday with holiday shopping and clean-up of event.
Hospitality	Flexible	Set-up, serve, and/or donate baked goods for various events throughout the year.
Kindergarten Registration	March 15, 2012	Help set-up tables and materials, assist parents during registration.
Last Day of School Activities	June 6, 2012	Organize, schedule, and supervise end of the year games and activities for grades 1-4.
Library	Flexible	Assist with alphabetizing and shelving materials, also help with Book Fair in May.
Market Day	Monthly	Set-up and help with order pick up for monthly Market Day Food Co-Op - 4 th Wednesday of the month from 2-5:30pm.
Muffin Mania	February 22-23, 2012	Assist with setting up trays of muffins, re-stock milk and juice, help clean-up etc. for parent/student breakfast in the cafeteria.
Photo Club	Flexible	Assist with small group of students learning photography.
Plant Sale	May 10-11, 2012	Assist children with plant selections, help set-up, clean-up etc.
Read-A-Thon	February 1-28, 2012	Assist with gathering paperwork and money from Read-A-Thon sponsors.
Rebates	Flexible	Help coordinator administer rebate programs (e.g. Box Tops, Campbell's Soup labels, etc.)
Retail Gift Card Sales	Flexible	Help in the collection of orders and distribution of gift cards from grocery stores, restaurants, etc.
Safety Weeks	Week of June 11 and 18, 2012	Help set-up and supervise entering Kindergarteners in fun safety activities each morning Monday to Friday.
School Supply Packs	Spring 2012	Help coordinator administer school supply program- orders taken in March/April and distributed near end of school year.
Sports Day	April 20, 2012	Help in cafeteria with lunchroom supervision, re-stock popcorn, and wipe tables, etc. for fun sports-themed day at school.
Teacher Appreciation	Week of May 7, 2012	Assist with snack and goodie set-up for teachers to thank them for all their hard work!
Volunteer Appreciation	May 4, 2012	Help teachers set-up breakfast and goodies to thank volunteers for all their hard work!
Walking Club	Fall 2011, Spring 2012, weekly	Help yourself and students get into the healthy habit of walking during recess.

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CLASSROOM VOLUNTEER

Mark any or all of the areas involved with your child's (children's) classrooms! The need for classroom volunteers varies according to the needs of the individual teachers and classroom. Teachers will make every attempt to work with your schedule. In late September or early October each teacher will schedule a communication meeting with the volunteers for his/her classroom. Details will be sent home by your child's (children's) teachers at that time. Even if you volunteered during the Open House please sign up on this form so we can be sure we have accurate information for all our volunteers. Thanks!

COMMITTEE	TIME COMMITMENT	DESCRIPTION
Baker/Donator	Flexible	Provide snacks, paper products, decorations, and/or prizes for classroom parties and activities.
Head Room Parent	Halloween Party Holiday Party Valentines Party	Head Room Parent coordinates Room Parents and functions as liaison between teacher and other parents to coordinate class parties/events.
Room Parent	Halloween Party Holiday Party Valentines Party	Coordinate details of, and supervise parties/activities for your child's (children's) classroom (s). Room parents can only supervise one classroom per party/event (each teacher reserves the right to limit the number of Room Parents at a party or activity due to space constraints).
Teacher Helper	Weekly/Flexible	Help your child's (children's) teacher(s)/classroom(s) with a variety of activities (varies by teacher).