



HHS PTO  
Unofficial Minutes  
Monday, May 9, 2011



**I. Call to Order**

President Terri Pfister called to order the regular meeting of the Highland High School PTO at 9:10am on Monday May 9, 2011, in the Volunteer Room.

Terri welcomed everyone to our final meeting for this 2010-11 school year.

**II. Roll Call**

The following persons were present: Terri Pfister, Annette Wissel, Lori Schwarz, Debbie Mall, Annette Galbincea, Heather Murray, Nancy Boyher and Sharon McFadden (Names acquired from sign-in sheet).

**III. Approval of Minutes**

Minutes from the April 2011 meeting were read by Debbie Mall. A motion was made by Sharon McFadden to approve the March Minutes and Nancy Boyher second it.

**IV. Treasurer's Report**

Lori Schwarz reviewed the April Treasurer's Report. A motion was made by Sharon McFadden to approve the Treasurer's Report and Heather Murray second it.

HIGHLAND HIGH SCHOOL 2010-2011		PTO BUDGET	PTO ACTUAL
Budgeted Expenditures:			
-Sunshine		\$100.00	\$69.65
-Post Prom		\$300.00	\$0.0
-Special Projects		\$300.00	\$255.03
-Hospitality		\$100.00	\$ 30.55
<i>Total</i>		<b>(\$800.00)</b>	<b>\$355.23</b>
Balance from November Statement			\$3,724.40
Check #1481 -Hospitality -conference supplies			-16.96
Check #1483 - Sunshine -Staff Christmas Cards			-30.35
Check #1486 -Hospitality -conference supplies			-52.49
Check #1488 -Specialty Project-Teacher Appreciation Wk			-44.97
<i>\$\$ Allocated for Post Prom (beginning balance)</i>	\$1,037.37		
Check #1484 - 5th 3rd VISA Card (Prom)			-256.95
Check #1485 - CASH to Post Prom			-250.00
Check #1482 - Ernfelt Rec Center Deposit (Prom) **		<i>(held-not cashed)</i>	-300.00
Check #1489 - Post Prom			-300.00
Deposit 3/15 \$100 from HMS PTO \$125 Highland Band			225.00
Deposit April 19th			2,230.00
Deposit April 28th			1,450.00
<i>Post Prom Balance</i>	\$ 3,835.42		
<i>(plus un-cashed check \$300.00 = \$4,135.42)</i>			
<i>Total</i>			
<b>Actual Checking Account Balance as of 5/09/11</b>			<b>\$6,377.68</b>

\*\*Check #1482 -deposit for Rec Center, will be cashed the day of the event.

## V. Old Business

- Thanks to all that donated and volunteered during Teacher Appreciation Week. PTO volunteers brought in various things from flowers, candy, fudge, cake, life savers & mints to honor the teachers.
- Annette Wissel reported on the Malley's Chocolate Fundraiser. It was a great success!!! Our total sales was \$3,0741.40 with a profit of \$1,013.56!!!! That is great and such an effortless fundraiser. All agreed that this should continue next year.
- Apologies to all that had difficulty with the Malley's website sign-up. Annette has been in contact with Malley's and has conveyed our issues.

## VI. New Business

- The next Post Prom Committee meeting is Monday May 9th. Terri reported that they are all set with decorations and Annette Galbincea will begin making calls to those who offered to donate food. If you would like to volunteer or donate please contact Terri Pfister [crptsp@aol.com](mailto:crptsp@aol.com).

The Post Prom Committee is looking for parent chaperones for Post Prom on Saturday, May 21 at the Strongsville Recreation Center. Post Prom is from 11 p.m. to 3 a.m. We are looking for shifts of a few hours to just one hour -- whatever amount of time that is convenient for you. This is a fun evening even for parents! Plenty of coffee and food will be provided! Help is also needed for set up any time between 8-11 p.m. Please contact Maria Melchiorre at [melchiorre4@aol.com](mailto:melchiorre4@aol.com) or (330) 220-3072 .

- A HUGE "THANK YOU & FAIRWELL" goes out to Annette Galbincea and Sandy Phillips. This is their final year and their final student at Highland....they are college bound! We will miss Annette and her dedication to the "Sunshine" Committee. She represented the PTO in condolences & congratulations. We thank Sandy Phillips for her many years representing the "Hospitality" of the PTO. The teachers never went hungry on those long Parent/Teacher conference nights. Thank You Ladies!!!
- Nominations for 2011-12 HHS PTO Officers & Committee Chairperson were accepted and voted on. All that were in attendance voted and approved the following to Officers & Committees:

### 2011-2012 PTO Officers

Terri Pfister - President

Annette Wissel - Vice President

Lori Schwarz - Treasurer

Debbie Mall - Secretary

### Committee Chairpersons

Heather Murray - Hospitality

Deputy Centner - Sunshine

- There will be an Executive Board meeting of the Officers over the summer. The date is TBD. Freshman Orientation is August 19th, the meeting will be prior to that.

## VIII. Adjournment

At 10:35am Sharon McFadden motioned that the meeting be adjourned and it was second by Annette Wissel.

**\*\*\*\*The next meeting will be September 12th @ 9:00am in the Volunteer Room\*\*\*\***