

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 21, 2011  
SHARON ELEMENTARY SCHOOL  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 18, 2011 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on February 28, 2011, as presented.
  - B. It is recommended that the Board of Education approve the February 2011 Financial Reports, as presented.
  - C. It is recommended that the Board of Education amend the Fiscal Year 2011 Appropriations, as presented in Addendum #I.
  - D. It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum #II.
  - E. Update on the Governor’s Proposed Budget
- VI. Board Members’ Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
  - Bus Stop Update/Discussion
- X. Superintendent’s Agenda
  - A. Authorization to Bid Roof Repair and Replacement at Highland Middle School  
  
It is recommended that the Board of Education approve the specifications and authorize advertising for bids for the Highland Middle School Roof

Repair and Replacement to be completed during Summer 2011. (This project will be funded entirely through Sales Tax.)

B. Out-of-State Trip

It is recommended that the Board of Education approve a High School Marching Band Trip to perform at the Florida Gator Bowl, leaving December 30, 2011 and returning January 3, 2012, as presented. (This trip is paid for by Highland Students and Band Boosters.)

C. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Sharon Elementary	Sharon PTO	\$160.00/3 <sup>rd</sup> Grade Classroom Support
Sharon Elementary	Sharon PTO	\$362.14/2 <sup>nd</sup> Grade Classroom Support
Sharon Elementary	Sharon PTO	\$579.00/Technology Primary Classrooms
Sharon Elementary	Sharon PTO	\$139.98/5 <sup>th</sup> Grade Classroom Support
Sharon Elementary	Sharon PTO	\$216.40/Reading Incentive Items
Sharon Elementary	Buehler's Fresh Foods	\$217.60/Library Books
Sharon Elementary	Artsonia	\$162.71/Spring Art Show
Highland Middle School	Neil W. Barnes	Elliptical Machine for Weight Room

D. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Auditorium, Make-Up Room, Black Box & Dressing Room – Thursday through Saturday – 3/17/11 – 3/26/11 – 2:30 PM – 11:00 PM – Spring Play – Kathy Fisher
- HS Cafeteria – Saturday – 3/19/11 – 7:00 PM – 10:00 PM – Spring Dance – Andrew Lynden
- HS Main & Auxiliary Gym – Fridays – 6/10/11 – 7/22/11 (excluding 7/1/11) – 8:00 AM – 2:00 PM – MS Girls Basketball Summer League – Curt Johansen
- HS Track – Mondays & Thursdays – 3/21/11 – 6/30/11 – 6:00 PM – 7:00 PM – Special Olympics Track Practice – Ruth Glas
- HS Black Box – Monday through Wednesday – 3/28/11 – 3/30/11 & Friday & Monday – 4/15/11 & 4/25/11 – 6:00 PM – 9:30 PM – Drama Club Talent Show Fundraiser – Kathy Fisher

Granger Elementary

- GE Gym, Library, Cafeteria & 1<sup>st</sup> Floor Classrooms – Monday through Friday – 6/13/11 – 6/24/11 – 8:00 AM – 1:00 PM - Highland Safety Week – Barb Killeen

Hinckley Elementary

- HE Gym – Mondays & Wednesdays – 4/11/11 – 4/27/11 – 6:00 PM – 7:30 PM – RAH Girls 10U Travel Softball – Eric Catron
- HE Gym – Mondays – 3/8/11 – 4/25/11 – 6:30 PM – 7:30 PM – RAH U8 Travel Team Baseball Practice – Russ Sposit

Sharon Elementary

- SE Gym – Mondays – 3/5/11 – 4/30/11 (excluding 4/4/11 & 4/11/11) – 6:00 PM – 8:00 PM – Highland Heat Softball Practice – Eric Mizner

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. Community School Builder – Webhosting Service Level Agreement
- B. Saf-T-Net, Inc. – AlertNow Service Agreement
- C. MSB Consulting Group, LLC – Medicaid Billing Solution

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through I, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2011/2012 school year, as submitted by the MCESC.

- B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave for Natalie Sesler, SE 5<sup>th</sup> Grade Teacher, effective with the birth of her child, (anticipated due date of 5/25/11), for the remainder of the 2010/2011 school year.

- C. Revision of Parental Leave – Certified

It is recommended that the Board of Education approve a revision in the Parental Leave Request for Stephanie Itzoe, HS Spanish Teacher, resulting in an extension of Parental Leave through 5/2/11.

- D. Administrative Contracts of Employment

The following Administrators are recommended for new contracts of employment, beginning with the 2011/2012 school year:

1. Laurie Boedicker – Director of Curriculum – 3 years
2. Ray Braunscheidel – High School Assistant Principal – 3 years
3. Linda Collins – Elementary Principal – 1 year

4. Evelyn Makarek – Director of Food Services – 3 years
5. Jim Reusch – Director of Operations – 3 years
6. Roger Saffle – Director of Technology – 3 years

E. Retirement – Certified

It is recommended that the Board of Education accept the retirement of Dale Root, HS Intervention Specialist, effective July 1, 2011.

F. Retirement – Classified

It is recommended that the Board of Education accept the retirement of Louis J. Cisar, High School Custodian, effective 4/1/11.

G. Resignation - Classified

It is recommended that the Board of Education accept the resignation of Sharon C. Walter, High School Cook, effective 3/11/11.

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following classified individuals, on one-year limited contracts of employment, on an “as needed basis”, for the remainder of the 2010/2011 school year.

1. Danny Dodson – Sub Bus Driver – \$14.50 per hour
2. Douglas Lowe – Sub Bus Driver – \$14.50 per hour
3. Douglas Lowe – Sub Custodian – \$8.00 per hour – effective 3/14/11
4. Jennifer Settembrini – Sub Aide – \$8.00 per hour

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2010/2011 school year, as listed:

1. Robert Haas – MS Asst Wrestling Coach – 0 yrs - \$2,472.00
2. Barbara Ott – Key Club Advisor – 6 yrs - \$1,373.00
3. Brenda Skinner – Home Tutor - \$25.00 per hour – effective 3/7/11

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2011  
Amended Annual Appropriations Measure**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	
Regular Instruction	001-1100	11,685,187.64
Special Instruction	001-1200	2,303,302.00
Vocational Instruction	001-1300	177,105.00
Other Instruction	001-1900	149,320.00
Pupil Support Services	001-2100	1,432,149.00
Instructional Staff Support Services	001-2200	1,286,334.00
Board of Education Support Services	001-2300	32,025.00
Administrative Support Services	001-2400	1,862,562.00
Fiscal Services	001-2500	733,820.00
Business Support Services	001-2600	78,013.00
Operation and Maintenance of Plant	001-2700	2,536,317.00
Pupil Transportation	001-2800	1,518,330.00
Central Support Services	001-2900	248,130.00
Food Service Operations	001-3100	500.00
Academic and Subject Oriented Activities	001-4100	156,600.00
Sport Oriented Activities	001-4500	739,014.00
School and Public Service Co-Curricular Activities	001-4600	24,450.00
Site Improvement Services	001-5200	24,430.00
Transfers	001-7200	25,000.00
Advances Out	001-7400	30,000.00
<b>Total General Fund</b>	<b>001</b>	<b>25,042,588.64</b>

Bond Retirement	002	3,169,925.00
Permanent Improvement	003	5,976.17
Building Fund	004	3,822.12
Food Service	006	1,118,735.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	4,000.00
Uniform School Supplies	009	117,400.00
Internal Services Rotary	014	33,769.83
Public School Support	018	66,450.00
Local Grants	019	64,059.84
Special Enterprise Fund (Latchkey / Comm Ed)	020	185,150.00
Employee Benefits (Self Insurance Fund)	024	854,189.77
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	795,701.00
Student Managed Activities	200	246,635.00
District Managed Activities	300	135,545.00
Auxiliary Services	401	31,932.28
Educational Management Info System	432	5,000.00
SchoolNet Data Communications	451	10,000.00
Education Jobs Program	504	75,000.00
Race to the Top	506	25,000.00
IDEA Part B - Special Education Grants	516	961,639.79
State Fiscal Stabilization Funds	532	449,836.05
Title II-D Technology	533	269.00
Title III - Limited English Proficiency	551	7,222.00
Title I Disadvantaged Children Grant	572	97,153.89
Early Childhood Special Education Grant	587	20,858.00
Improving Teacher Quality Grant	590	58,463.15

**Total All Funds      33,587,321.53**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

Highland Local School District Board of Education  
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA  
County, Ohio, met in Regular session on the 21st day of March  
(Regular Or Special)

2011, at the Sharon Elementary with the following members  
present:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously  
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2011**  
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,  
MEDINA County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET**  
**COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund	\$2,955,200			4.40
General Fund	\$14,998,165	\$3,382,582	4.90	60.60
Library Fund				
For PERM Improvement				
State				
<b>TOTAL</b>	<b>\$17,953,365</b>	<b>\$3,382,582</b>	<b>4.90</b>	<b>65.00</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. years.	27.90	\$3,764,227
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. years.	8.00	\$1,695,385
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	6.80	\$2,193,232
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,789,753
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,801,953
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	5.50	\$2,572,609
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$588,153
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$592,853
Levy authorized by voters on for not to exceed _____ years.		
Levy authorized by voters on for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20 for not to exceed _____ years.		

and be it further  
**RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this  
 Resolution to the County Auditor of Said County.

Mr./Mrs. \_\_\_\_\_ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

- Mr./Mrs. \_\_\_\_\_
- Mr./Mrs. \_\_\_\_\_
- Mr./Mrs. \_\_\_\_\_
- Mr./Mrs. \_\_\_\_\_
- Mr./Mrs. \_\_\_\_\_

Adopted the 21st day of March, 2011.

Neil W. Barnes  
 Treasurer of the Board of Education of the  
Highland Local School District,  
Medina County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio, Medina County, ss.

I, Neil W. Barnes, Treasurer of the Board of Education of the  
Highland Local School District, in said County, and in whose custody the Files  
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original minutes of the Board of  
Education of the Highland Local School District  
now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.  
WITNESS my signature, this 21st day of March, 2011.

\_\_\_\_\_  
Treasurer of the Board of Education of the  
Highland Local School District,  
Medina County, Ohio

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,  
\_\_\_\_\_  
SCHOOL DISTRICT,  
\_\_\_\_\_ County, Ohio.

\_\_\_\_\_  
RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR  
(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

**Medina County Schools' ESC  
124 West Washington Street  
Medina, OH 44256-2270**

3/4/2011

**Phone: (330) 723-6393      Fax: (330) 723-0573**

**Substitute/Tutor Listing - Removals**

**Both**

<b>Erin Jackman</b> 19327 Ridgeline Court Strongsville      Oh      44136- (440) 572-3403 (440) 212-1592	<b>Elem</b>	<b>MS</b>	<b>HS</b>	<b>Tutor Days Available</b>						
	Yes	Yes	Yes	<b>M</b>	<b>T</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
<b>Preference:</b> Any				Yes	Yes	Yes	Yes	Yes	No	No
<b>Hours Available:</b>										
<b>Tutor Rate:</b>	\$10.00 / hour									
<b>Certification Area:</b>	1 Year Short-Term Substitute License-General Education--Exp. 2011									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Christian Kallio</b> 3700 Foskett Rd Medina      Oh      44256- (330) 722-2586 (330) 421-1891	<b>Elem</b>	<b>MS</b>	<b>HS</b>	<b>Tutor Days Available</b>						
	Yes	Yes	No	<b>M</b>	<b>T</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
<b>Preference:</b> 4-9				Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Hours Available:</b>										
<b>Tutor Rate:</b>	\$15-\$25									
<b>Certification Area:</b>	2 Year Provisional License-Ad to Young Adult (7-12)-Integrated Social Studies--Exp. 2012									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Medina County Schools' ESC**  
**124 West Washington Street**  
**Medina, OH 44256-2270**

3/4/2011

**Phone: (330) 723-6393      Fax: (330) 723-0573**

**Substitute/Tutor Listing - Highland Local Schools**

**Substitute**

<b>Miranda Burley</b> <b>1028 Old Eagle Drive</b> <b>Brunswick      Oh      44212-</b> <b>(216) 408-7666</b>	<b>Elem</b>	<b>MS</b>	<b>HS</b>	<b>Tutor Days Available</b>						
	No	Yes	Yes	<b>M</b>	<b>T</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
	<b>Preference:</b> 9-12			No	No	No	No	No	No	No

**Hours Available:**  
**Tutor Rate:**  
**Certification Area:** 2 Year Provisional License-Ad to Young Adult (7-12)-  
Integrated Science--Exp. 2012

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Erik Hornung</b> <b>6231 Wolff Road</b> <b>Medina      Oh      44256-</b> <b>(330) 416-1266</b> <b>(330) 725-4955</b>	<b>Elem</b>	<b>MS</b>	<b>HS</b>	<b>Tutor Days Available</b>						
	Yes	Yes	Yes	<b>M</b>	<b>T</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
	<b>Preference:</b> 9-12			No	No	No	No	No	No	No

**Hours Available:**  
**Tutor Rate:**  
**Certification Area:** 2 Year Provisional License-Ad to Young Adult (7-12)-  
Integrated Social Studies--Exp. 2012

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, OH 44256-2270**

3/4/2011

**Phone: (330) 723-6393      Fax: (330) 723-0573**

**Substitute/Tutor Listing - Changes**

**Substitute**

**Janette Neumann**  
8351 Shady Lane  
Broadview Height Oh 44147-  
(440) 237-2084  
(440) 376-2938

<b>Elem</b>	<b>MS</b>	<b>HS</b>
Yes	Yes	Yes
<b>Preference:</b> Any		

<b>Tutor Days Available</b>						
<b>M</b>	<b>T</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
No	No	No	No	No	No	No

**Hours Available:**

**Tutor Rate:**

**Certification Area:** 5 Year Professional Licence-Comprehensive High School (7-12)-All Sciences (7-8)-Biological Science (9-12)-Chemistry (9-12)-Earth Science (9-12)-General Science (9-12)--Exp. 2015

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>